

# Citizen's Constituency Development Fund Report Card for Gatundu South Constituency Kiambu County



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The findings expressed herein are those of the NTA and do not necessarily reflect the views of our partners.

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## 1.0 Introduction

- The NTA is a national, independent, non-partisan organization focused on promoting good governance in Kenya.
- Since 2006, the NTA has been implementing programmes focused on citizen demand for accountability through monitoring of the quality of public service delivery and the management of devolved funds. It has achieved this through the development of social accountability tools (Citizen Report Cards), civic awareness, citizen capacity-building, partnerships with government agencies, service providers, private sector, civil society and community action groups.
- NTA is fully independent of government; however, it is committed to working with the government to improve service delivery and the management of devolved funds.
- **Our Vision:** An accountable, citizen-responsive government delivering quality services to all.
- **Our Mission:** To promote accountable, effective and efficient collection and utilization of public resources through citizen empowerment, enhancing public service delivery and partnership building.
- NTA has a governing council of 12 prominent civil society and religious organizations and eight active regional coordination offices covering the entire country that effectively support and enable operations at regional and constituency level.
- NTA employs professional experienced staff with minimum university degree in the relevant field of operation. The team has enabled NTA to establish itself as an authority in field of governance and advocacy for transparency and accountability.
- NTA has established constituency level structures where activities of the organization are shaped, managed and implemented by citizens through the Constituency Monitoring Committees (CMCs). This has significantly improved NTA reach and enhanced demand for accountability at grassroots level.
- NTA has established a call center in Western region in partnership with Provincial Commissioner, Western Province to improve the quality of government services for all citizens living in western province.
- The NTA is also conducting Sector Public Expenditure Reviews to identify areas where services can be improved to benefit all Kenyans.
- NTA has conducted research and provided information to Kenyans through its Citizen Report Cards (CRCs), scoping studies, public forums and civic education through the media to present issues of how devolved funds are being used and their impact on development in constituencies in a user-friendly, simple, and accessible manner.
- NTA has produced Constituency Development Fund (CDF) Citizens Report Cards (CRCs) for 121 constituencies and Local Authority Transfer Fund (LATF) CRCs in 21 local authorities.
- Baseline Scoping studies and report cards have also been produced for key public services like Health, Education, Registration Services, Rural Roads, Post Budget analysis and Security to enhance demand for accountability and potential for public action.
- NTA is implementing a public primary school report card nationwide in partnership with the Ministry of Education that seeks to bring parental involvement back to the management of public primary schools.

## 2.0 Executive Summary

### 2.1 About CDF

CDF was established through the Constituencies Development Fund Act, 2003 as amended in 2007 with the goal of fighting poverty at the grassroots level. To achieve this goal the CDF ensures that constituencies receive 2.5% of the Government annual ordinary revenue, besides monies to be received from other sources by the CDF Board. The CDF fund was first distributed equally among the 210 constituencies but since 2004 the central government has committed to use an allocation formula to distribute the development funds such that the government may not renege its obligation as happened in previous decentralization programs.

This formula also aims to provide a fairly uniform fund to each constituency, but some allowance is made for poverty levels, such that the poorest constituencies receive slightly more resources. According to the CDF Act this formula estimates that 75% of the net available fund is distributed equally among all 210 constituencies, whilst 25% of the net available fund is distributed according to a weighted value of the constituency's contribution to national poverty. The weighting factor applied to the constituency contribution to poverty is the ratio of urban-rural poor population derived from the 1999 population and housing census. This weight favors rural areas by a factor of 0.23 to urban areas. The net available CDF fund is the total CDF allocation after netting out 3% for an administrative budget and 5% for a so called constituency emergency budget.

In total, the government allocated 19 USD million to the CDF fund for the financial year 2003/4 followed by 83 USD million in 2004/5, 107 USD million in 2005/6, 148 USD million on the year previous to election that is 2006/7, 149 USD million to the newly elected parliament in the 2007/8, 166 USD million in 2010/2011 and proposed 284 USD million in financial year 2011/2012 that incorporates about 210 USD thousand per constituency to complete stalled/ongoing projects. CDF was a noble idea whose effects have been felt at the grassroots level in every corner of Kenya but has been deviled by myriad problems largely due to weak legislation, institutional and oversight mechanisms coupled with lack of information by citizens.

## 2.2 About this Citizen Report Card

- This Citizen's Report Card (CRC) has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected representatives, government officials and civil society organizations on the management of the Constituency Development Fund (CDF). CRCs are participatory surveys that solicit user feedback on the performance and delivery of public services.
- This Citizen's Report Card presents findings from research in Gatundu South Constituency whose current Member of parliament is Hon. Uhuru Kenyatta.
- A notification for the audit of the constituency was sent to Hon. Uhuru Kenyatta, copied to the CEO of the CDF Board on 24th October 2011.
- The report covers one government Financial Year 2009/10. The NTA has not researched the 2010/11 Financial Year since much of the funds have not been spent to date.
- It is important to note that the Financial Year 2009/10 was simply used to set the scope of the work based on NTA's interest but financial reporting takes into consideration accumulated allocations to the monitored projects over the years.
- The monitoring exercise was conducted between April 2011 and April 2012.
- NTA completed field research and the technical assessment in Gatundu South Constituency in November 2011. A draft report was produced and sent to the Member of Parliament on 2nd March 2012 for comments and feedback. A meeting was subsequently held with the CDF committee on 26th March 2012, during which consultations were held, comments and supporting documents provided.
- The MP and the CDF committee were cooperative in provision of information, supporting documents and feedback on the draft report. Overall reception of the NTA process was good demonstrating a commitment to transparency and accountability.
- Correspondence and minutes of NTA meetings with the area Member of Parliament and the CDF Committee on the Gatundu South Constituency Citizen Report Card are listed in Annex 5.

## 2.3 Summary Findings

- A summary of total funds allocated to Gatundu South Constituency is listed in Table 1 below. A total of Kshs. **234,307,117** has been allocated to the constituency since 2003/04.
- The main findings from NTAs research in Gatundu South Constituency are listed in Table 2.
- Project profiles and digital photographs of all CDF projects visited and assessed are listed in Annex 1.

**Table 1: CDF Allocations to Gatundu South Constituency 2003/04 - 2007/08**

| Constituency Name | 2003/2004 | 2004/2005  | 2005/2006  | 2006/2007  | 2007/2008  | 2008/2009  | 2009/2010  | Total              |
|-------------------|-----------|------------|------------|------------|------------|------------|------------|--------------------|
| Gatundu South     | 6,000,000 | 23,082,611 | 29,852,605 | 41,355,292 | 41,610,725 | 41,610,725 | 50,795,159 | <b>234,307,117</b> |

- The key findings for projects funded and monitored in Financial Year 2009/10 are as follows:

### **Kshs. 4,300,000 of taxpayers' money has been wasted on badly implemented projects**

9% of the total CDF funds allocated to the monitored projects in FY 2009/10 were on badly implemented projects

**Table 2:****Summary of Findings from NTA Audit of CDF Projects (FY) 2009-10 in Gatundu South Constituency**

| Category     | Project Assessment Classification   | No. of Projects | Budget Awarded    | Budget Spent      | Budget Unaccounted For | Balance in Bank Account |
|--------------|---|-----------------|-------------------|-------------------|------------------------|-------------------------|
|              |   |                 | Kshs.             | Kshs.             | Kshs.                  |                         |
| A            | <b>Well built, completed projects</b><br>- good quality construction, good value for money for taxpayers'.        | <b>19</b>       | 21,227,956        | 21,227,956        | -                      | -                       |
| B            | <b>Badly built, complete and Ongoing projects</b> - poor quality construction, money wasted, poor value for money | <b>1</b>        | 4,300,000         | 4,300,000         | -                      | -                       |
| C            | <b>Well built, incomplete projects</b><br>- project not yet complete, being built in phases, so far well built    | <b>8</b>        | 21,345,000        | 19,145,000        | -                      | 2,200,000               |
| G            | <b>Delayed implementation</b><br>-project allocated funds but the implementation has not started                  | <b>1</b>        | 900,000           | -                 | -                      | 900,000                 |
| <b>TOTAL</b> |   | <b>29</b>       | <b>47,772,956</b> | <b>44,672,956</b> | <b>-</b>               | <b>3,100,000</b>        |

| Main Findings                              | Summary of Funds (Kshs.) | % of Total |
|--|--------------------------|------------|
| <b>Total Money Badly Used (B Projects)</b> | <b>4,300,000</b>         | <b>9%</b>  |
| <b>Total Money Wasted (D Projects)</b>     | -                        | -          |
| <b>Budget Unaccounted For</b>              | -                        | -          |

#### **2.4 Recommendations to Hon. Uhuru Kenyatta and Gatundu South CDFC**

The Minister of Finance in his 2011/2012 budget proposed an allocation amounting to KSh.17.8 million per constituency to complete ongoing/stalled CDF projects. We therefore anticipate completion of these projects by the end of FY 2011/12.

1. Reduce by 80% badly implemented CDF projects.
2. Make available all records of CDF projects, plus Bills of Quantities in line with Article 35(a) and (b) of the constitution
3. Involve citizens in the selection and implementation of CDF projects to enhance ownership of the projects by the community in line with the spirit of the new constitution that encourages citizen participation as provided in Articles 201(a), 10(2) (a), 118(b), Article 174(c) and Article 196(1)(b).
4. Balance the distribution of projects within the Constituency in accordance with Article 191(3)(c)(v) that provides for the promotion of equal opportunity and equal access to government services.

#### **2.5 Recommendations for the CDF Board**

1. Ensure quick response to requests for reallocation of funds from the Constituency Development Fund Committees (CDFCs). The Board is widely accused of delay in approving decisions on reallocation of funds at the constituency level.
2. Regularly update the information listed in the Project Status Reports on the CDF web site to ensure that accurate and up to date information is available to the public.
3. Enhance surveillance on project funds re-allocations to reflect the needs of citizens at the constituency level.
4. Make public findings of audits of CDF to deter cases of corruption and mismanagement
5. Take necessary action on cases of misappropriated funds.

### 3.0 NTA Research Methodology

The research methodology involved the following stages and methods.

#### 1. Secondary Data Collection and Analysis

NTA Regional Officer held a series of meetings with district and constituency officials to collect information on CDF projects funded in FY 2009/10.

#### 2. Project Site Visit, Rapid Assessment, and User Interviews

NTA Regional Officer visited all selected CDF projects funded in FY 2009/10. At each project site they:

- i. took digital photographs of the project;
- ii. undertook a rapid assessment of the project using a structured Project Rapid Assessment Form (see Annex 2)<sup>1</sup>.

#### 3. Desk-based Independent Technical Assessment and Strategic Visits

At this stage NTA Regional Officer contracted a local engineer (or quantity surveyor) to undertake an independent desk review which involved: (i) analysis of secondary data and data collected in the field; (ii) strategic field visits to selected projects where additional information was needed; and, (iii) classification of all projects into one of the six categories below.

#### 4. Desk-based Analysis and Final Project Classification

Following the independent technical assessment, the NTA Regional Officer met with the contracted engineer or quantity surveyor to compare her/his list of categorised projects. The output of this meeting was a final list of categorised projects as follows:

##### Category A Projects – Well implemented, completed projects

This category was for CDF projects which had scored above 50% on the Technical Assessment Form (Annex 3)<sup>2</sup>, and were found to be well built, with good value for money (i.e. the budget was the right amount for the infrastructure delivered).

##### Category B Projects – Badly implemented, complete and incomplete projects

This category was for CDF projects which had scored less than 50% on the Technical Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually delivered.

##### Category C Projects – Well implemented, incomplete projects

This category was for CDF projects which had scored above 50% on the Technical Assessment Form, and were projects well implemented but ongoing, i.e. money had been used to build a structure of good quality, but the construction is incomplete.

##### Category D Projects - Abandoned Projects

This category of projects are incomplete and did not receive financial allocation in the subsequent Financial Year. It should be noted that the CDF Act provides for continuous allocation to projects until completion.

##### Category E Projects – Ghost projects

This category was for CDF projects which had been officially allocated funds but the project did not physically exist at the time of study i.e. it was a ghost project.

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<sup>1</sup> The data listed in this form was based on the findings from interviews with project users

<sup>2</sup> The Research Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status - on time/within budget? (10 marks); and, (3) Visual assessment of overall quality of construction and finish (10 marks).

### **Category F Projects – Reallocated Funds**

This category was for CDF projects that were not implemented for the reason that the funds were reallocated to other projects and with authority from the CDF Board in accordance with the CDF Act.

### **Category G Projects - Delayed implementation**

The project was officially allocated funds but the implementation has not started and funds are in the project account.

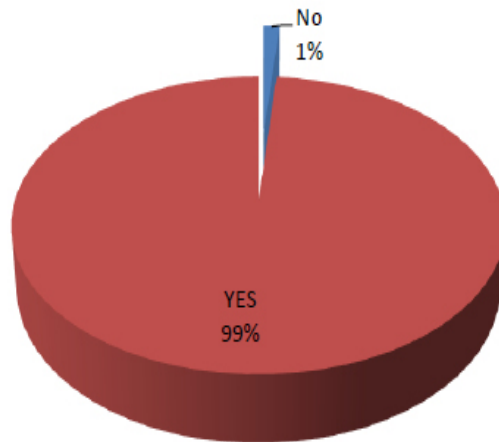
## **5. Comments and Review**

Following the elaborate process of compiling the Citizen's Report Card, the NTA developed a draft report of the findings. This report was then sent to the area Member of Parliament (copied to the CDF Board) for his/her comments. The MP was given a period of two weeks to comment on the draft report. In cases where the NTA did not receive any communication a reminder letter was sent at the end of week four. If the NTA had no comments by the end of week six then the draft CDF CRC was processed for publishing.



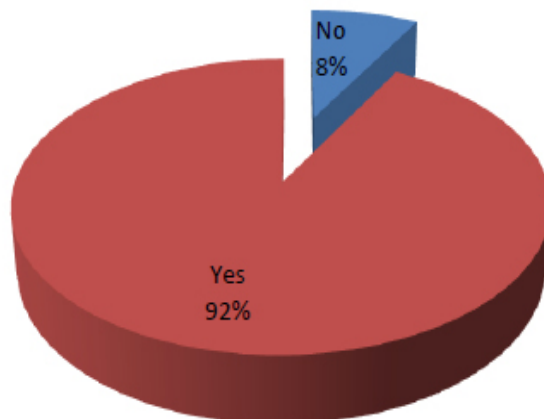
**Do you know how the project was identified?**

99% of the respondents know how the project was identified, while 1% of the respondents do not know



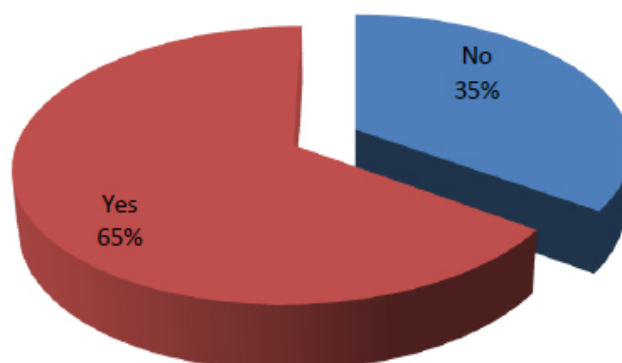
**Were women involved in the project identification?**

92% of the respondents said women were involved, 8% said they were not involved



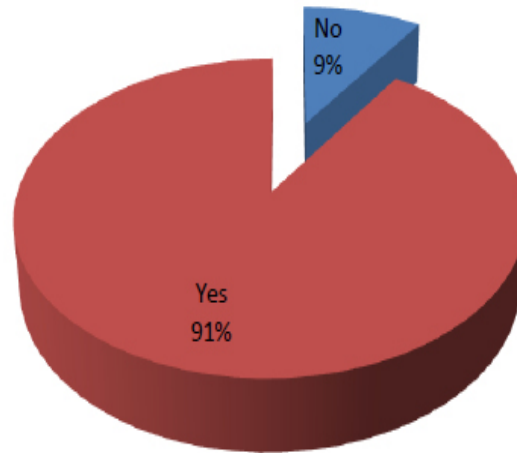
**Were the disabled involved in project identification?**

65% of the respondents said the disabled were involved in the selection of projects, while 35% said they were not involved



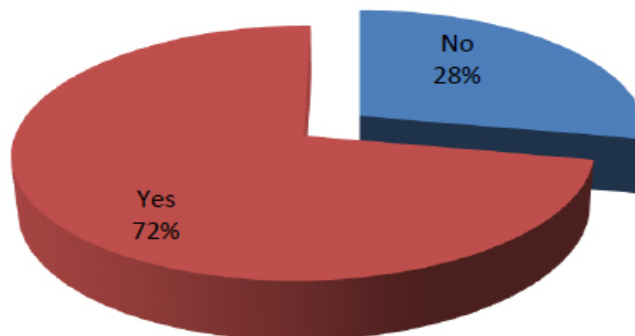
### Were the youth involved in project identification?

91% of the respondents said the youth were involved, while 9% said they were not involved.



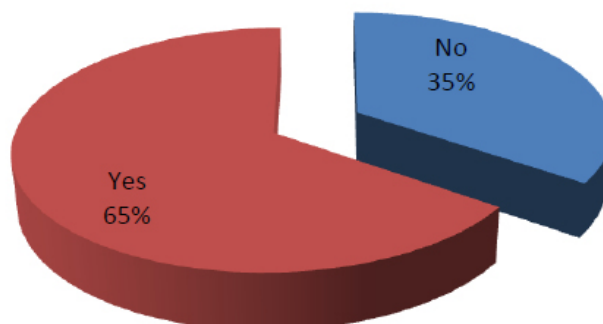
### Do you know how the materials are/were supplied/acquired?

72% of the respondents said they know how the materials were supplied/ acquired, while 28% said they do not know.



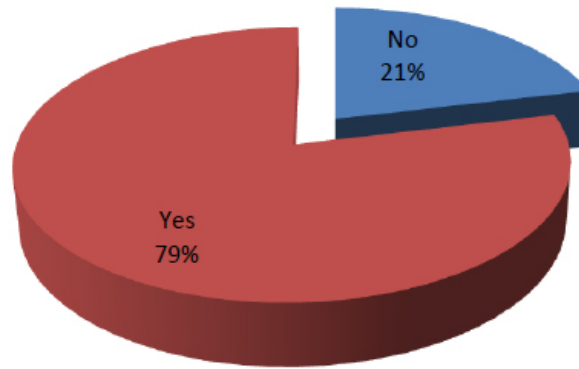
### Does the community feel they own the project?

65% of the respondents said the community feels they own the project, while 35% said the community does not.



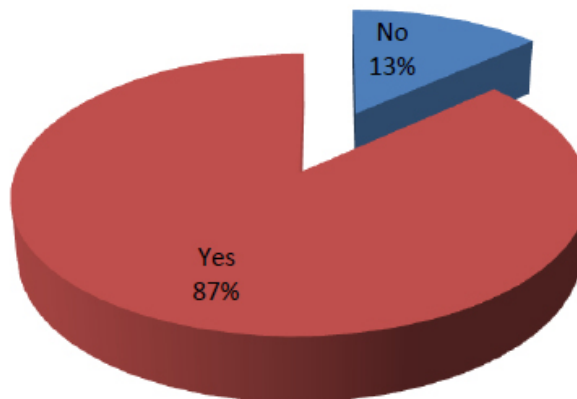
### Does the project serve the intended purpose?

79% of the respondents said the project serves the intended purpose, while 21% said the project does not.



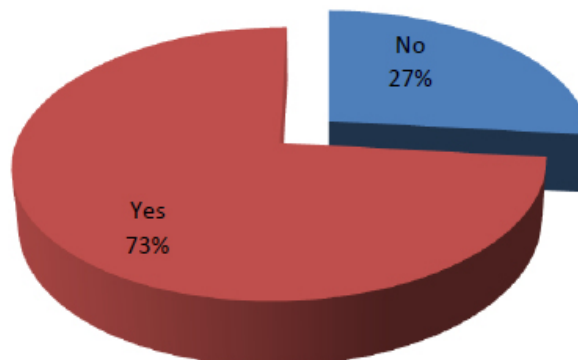
### Was the the community involved in the project implementation?

87% of the respondents said the community is involved in implementation, while 13 % said the community is not involved




### Do you know how the contractor was identified?


73% of the respondents know how the contractor was identified, while 27% said they don't know





# Annex 1

Project Classification Summary Tables,  
Project Profiles and digital photographs  
for all CDF projects visited and assessed in  
the Financial Year (FY) 2009 - 2010


|  |                          |   |  |                       |                     |
|--|--------------------------|---|--|-----------------------|---------------------|
| <b>Project Number</b>  | CDF/GST/01/09-10         |  |  |                       |                     |
| <b>County</b>  | Kiambu                   |   |  |                       |                     |
| <b>Project Name</b>  | Kahuguini Primary School |   |  |                       |                     |
| <b>Project Activity</b>  | Toilets Construction     |   |  |                       |                     |
| <b>Location</b>  | Ng'enda                  |   |  |                       |                     |
| <b>Date of Assessment</b>  | 23/01/2012               |   |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 200,000                  |   |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 200,000                  |   |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil                      |   |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 75%                      |   |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> The masonry stones used for the walling are of good quality and so are the roofing materials. The toilet block is overall well done and represents proper utilization of taxpayers' funds. The implementors should however look into providing a drain all around the toilet block. |                          |   |  |                       |                     |


|   |   |  |  |                       |                     |
|---|---|--|--|-----------------------|---------------------|
| <b>Project Number</b>   | CDF/GST/02/09-10                        |  |  |                       |                     |
| <b>County</b>   | Kiambu                                  |  |  |                       |                     |
| <b>Project Name</b>   | Githaruru Primary School                |  |  |                       |                     |
| <b>Project Activity</b>   | Construction of Toilets&Repair of Roofs |  |  |                       |                     |
| <b>Location</b>   | Ng'enda                                 |  |  |                       |                     |
| <b>Date of Assessment</b>   | 23/01/2012                              |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>  | 200,000                                 |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>  | 200,000                                 |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>  | Nil                                     |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>  | 73%                                     |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> The implementation of this project is well within the budgetary estimates. The works have been well done with vent pipes provided for foul smell exhaust. Drains should however be done all around the pit to avoid collapse of the pit walls. |   |  |  |                       |                     |


|   |                                     |  |  |                       |                     |
|---|-------------------------------------|--|--|-----------------------|---------------------|
| <b>Project Number</b>   | CDF/GST/03/09-10                    |  |  |                       |                     |
| <b>County</b>   | Kiambu                              |  |  |                       |                     |
| <b>Project Name</b>   | Gatundu-Githaruru, Mararo- Wamwangi |  |  |                       |                     |
| <b>Project Activity</b>   | Road Grading                        |  |  |                       |                     |
| <b>Location</b>   | Ng'enda                             |  |  |                       |                     |
| <b>Date of Assessment</b>   | 26/01/2012                          |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>  | 140,000                             |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>  | 140,000                             |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>  | Nil                                 |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>  | 75%                                 |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> A meeting at the chief's camp brought forth identification of this project and the resident engineer supervised its implementation. The road is well graded, wide enough and culverts have been provided to enhance the drainage. It is a well done project. |                                     |  |  |                       |                     |


|  |                       |  |  |                       |                     |
|--|-----------------------|--|--|-----------------------|---------------------|
| <b>Project Number</b>  | CDF/GST/04/09-10      |  |  |                       |                     |
| <b>County</b>  | Kiambu                |  |  |                       |                     |
| <b>Project Name</b>  | Mutomo Primary School |  |  |                       |                     |
| <b>Project Activity</b>  | Toilets Construction  |  |  |                       |                     |
| <b>Location</b>  | Ng'enda               |  |  |                       |                     |
| <b>Date of Assessment</b>  | 21/01/2012            |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 200,000               |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 200,000               |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil                   |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 80%                   |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> Community members interviewed expressed their satisfaction with this project. The work done is well within expected quality standards although the timber needs to be treated with anti-borer chemicals. Taking into account the depth of the pit and the soil condition, this qualifies as a well implemented project. |                       |  |  |                       |                     |





|   |                        |   |  |                       |                     |
|---|------------------------|---|--|-----------------------|---------------------|
| <b>Project Number</b>   | CDF/GST/05/09-10       |  |  |                       |                     |
| <b>County</b>   | Kiambu                 |   |  |                       |                     |
| <b>Project Name</b>   | Handege Primary School |   |  |                       |                     |
| <b>Project Activity</b>   | Toilets Construction   |   |  |                       |                     |
| <b>Location</b>   | Ng'enda                |   |  |                       |                     |
| <b>Date of Assessment</b>   | 21/01/2012             |   |  |                       |                     |
| <b>Total Funds Awarded to Date</b>  | 200,000                |   |  |                       |                     |
| <b>Total Funds Spent to Date</b>  | 200,000                |   |  |                       |                     |
| <b>Total Unaccounted Funds</b>  | Nil                    |   |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>  | 90%                    |   |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> This toilet block is well constructed with good workmanship and quality of materials evident. It was implemented after the School Management Committee called for a meeting following the collapse of the old block. The work was done both on time and within the budget. |                        |   |  |                       |                     |


|  |                        |  |  |                       |                     |
|--|------------------------|--|--|-----------------------|---------------------|
| <b>Project Number</b>  | CDF/GST/10/09-10       |  |  |                       |                     |
| <b>County</b>  | Kiambu                 |  |  |                       |                     |
| <b>Project Name</b>  | Gathiru Primary School |  |  |                       |                     |
| <b>Project Activity</b>  | Toilets Construction   |  |  |                       |                     |
| <b>Location</b>  | Mundoro                |  |  |                       |                     |
| <b>Date of Assessment</b>  | 25/01/2012             |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 158,977.5              |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 158,977.5              |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil                    |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 75%                    |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> These toilets have been done very professionally with minimal funding. The workmanship is great and an apron has also been provided all around the block. The project was implemented within the budget (the cost is pegged on site conditions). Gatundu South CDF should also consider funding for the renovations of the toilet block constructed with the 04/05 funding. |                        |  |  |                       |                     |


|  |                        |  |  |                       |                     |
|--|------------------------|--|--|-----------------------|---------------------|
| <b>Project Number</b>  | CDF/GST/07/09-10       |  |  |                       |                     |
| <b>County</b>  | Kiambu                 |  |  |                       |                     |
| <b>Project Name</b>  | Gatundu Primary School |  |  |                       |                     |
| <b>Project Activity</b>  | Toilets Construction   |  |  |                       |                     |
| <b>Location</b>  | Ng'enda                |  |  |                       |                     |
| <b>Date of Assessment</b>  | 23/01/2012             |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 200,000                |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 200,000                |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil                    |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 90%                    |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> This project has been implemented within the estimated cost. It is a well constructed facility with a urinal, vent pipes and the outside drainage done to prevent pit collapse. Tiles have also been provided to maintain the standards of hygiene. This project does represent value for taxpayers' funds. |                        |  |  |                       |                     |


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| <b>Project Number</b>  | CDF/GST/33/09-10         |  |  |                       |                     |
| <b>County</b>  | Kiambu                   |  |  |                       |                     |
| <b>Project Name</b>  | Munyu-ini A.P Post       |  |  |                       |                     |
| <b>Project Activity</b>  | Construction of A.P Post |  |  |                       |                     |
| <b>Location</b>  | Ndarugu                  |  |  |                       |                     |
| <b>Date of Assessment</b>  | 25/01/2012               |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 1,040,000                |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 1,040,000                |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil                      |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 83%                      |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> This is a well done block with good quality walling stones, roofing sheets, timber works, windows and doors. Going by the current allocations schedule, the work was done within the budget, demonstrating proper use of funds. The post is currently being used by the area chief as policemen are yet to be deployed to the post. |                          |  |  |                       |                     |


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| <b>Project Number</b>   | CDF/GST/25/09-10           |  |  |                       |                     |
| <b>County</b>   | Kiambu                     |   |  |                       |                     |
| <b>Project Name</b>   | Kiamworia Secondary School |   |  |                       |                     |
| <b>Project Activity</b>   | Lab Construction           |   |  |                       |                     |
| <b>Location</b>   | Kiganjo                    |   |  |                       |                     |
| <b>Date of Assessment</b>   | 24/01/2012                 |   |  |                       |                     |
| <b>Total Funds Awarded to Date</b>  | 1,150,000                  |   |  |                       |                     |
| <b>Total Funds Spent to Date</b>  | 1,150,000                  |   |  |                       |                     |
| <b>Total Unaccounted Funds</b>  | Nil                        |   |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>  | 75%                        |   |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> The benches along the walls have been linked with the plumbing and gas system - very good workmanship. The cost estimate is Kshs. 1.15M, the same as amount spent hence value for money is evident. Additional funding should now be availed to complete the guttering, roof painting and paving all round the laboratory. |                            |   |  |                       |                     |


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| <b>Project Number</b>   | CDF/GST/26/09-10   |  |  |                       |                     |
| <b>County</b>   | Kiambu             |  |  |                       |                     |
| <b>Project Name</b>   | Kiganjo-Gitwe Road |  |  |                       |                     |
| <b>Project Activity</b>   | Road Construction  |  |  |                       |                     |
| <b>Location</b>   | Kiganjo            |  |  |                       |                     |
| <b>Date of Assessment</b>   | 23/01/2012         |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>  | 8,250,000          |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>  | 8,250,000          |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>  | Nil                |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>  | 80%                |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> This 10 kilometre stretch has been well graded with the drains properly done and culverts provided where necessary. Its a well implemented and maintained project - well worth the amount of money spent. Transport has now been eased for the users of this road. |                    |  |  |                       |                     |


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| <b>Project Number</b>  | CDF/GST/27/09-10                    |  |  |                       |                     |
| <b>County</b>  | Kiambu                              |  |  |                       |                     |
| <b>Project Name</b>  | Kwa-Mucheru Primary School          |  |  |                       |                     |
| <b>Project Activity</b>  | Construction of Toilets & Classroom |  |  |                       |                     |
| <b>Location</b>  | Kiganjo                             |  |  |                       |                     |
| <b>Date of Assessment</b>  | 23/01/2012                          |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 200,000                             |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 200,000                             |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil                                 |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 80%                                 |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> This project received a major boost from the Ministry of Education and the parents contribution totalling kshs. 2 million. Construction of the classrooms and toilets has been well carried out and represents value for the kshs. 2.2M spent. The implementors should now consider landscaping especially planting grass on the slope to prevent soil erosion. |                                     |  |  |                       |                     |

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| <b>Project Number</b>  | CDF/GST/28/09-10                              |  |  |                       |                     |
| <b>County</b>  | Kiambu  |  |  |                       |                     |
| <b>Project Name</b>  | Munyu-ini Polytechnic                         |  |  |                       |                     |
| <b>Project Activity</b>  | Workshop Rehabilitation & Toilet Construction |  |  |                       |                     |
| <b>Location</b>  | Ndarugu                                       |  |  |                       |                     |
| <b>Date of Assessment</b>  | 23/01/2012                                    |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 2,000,000                                     |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 2,000,000                                     |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil   |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 80%   |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> The renovations and toilets have been done to very high standards. A pavement was provided all round the workshop to protect the building against water erosion. The work has been done within the budgetary estimates and on time. The implementors should now paint the plaster work on the outside walls to protect it from sun and carbon damage. |   |  |  |                       |                     |


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| <b>Project Number</b>  | CDF/GST/21/09-10                                       |  |  |                       |                     |
| <b>County</b>  | Kiambu   |   |  |                       |                     |
| <b>Project Name</b>  | Mundoro Health Centre                                  |   |  |                       |                     |
| <b>Project Activity</b>  | Construction of Toilets & Renovation of health centre. |   |  |                       |                     |
| <b>Location</b>  | Mundoro  |   |  |                       |                     |
| <b>Date of Assessment</b>  | 26/01/2012   |   |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 900,000  |   |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 900,000  |   |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil  |   |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 80%  |   |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> The painting work has been well done, the worktops for the laboratory well tiled and the toilets well constructed. For Kshs. 900,000, alot has been achieved which also includes purchase of water tanks in addition to the renovation works. The general outlook of the facility has improved and potrays value for the funds spent. |  |   |  |                       |                     |


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| <b>Project Number</b>  | CDF/GST/29/09-10     |  |  |                       |                     |
| <b>County</b>  | Kiambu               |  |  |                       |                     |
| <b>Project Name</b>  | Roi Primary School   |  |  |                       |                     |
| <b>Project Activity</b>  | Toilets Construction |  |  |                       |                     |
| <b>Location</b>  | Kiganjo              |  |  |                       |                     |
| <b>Date of Assessment</b>  | 23/01/2012           |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>   | 158,978              |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>   | 158,978              |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>   | Nil                  |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>   | 70%                  |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> This project was implemented both on time and within the budget spent. The quality of the work done is also good. Two issues will however need to be corrected. One, the roof pitch is too low and will tend to leak, it will need to be increased. Two, the floor inside the toilets is pooling water. Concrete will need to be cast over it to gain fall that will drain the pooling water. |                      |  |  |                       |                     |


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| <b>Project Number</b>   | CDF/GST/30/09-10           |  |  |                       |                     |
| <b>County</b>   | Kiambu                     |  |  |                       |                     |
| <b>Project Name</b>   | Ndarugu Secondary School   |  |  |                       |                     |
| <b>Project Activity</b>   | Roof and classrooms repair |  |  |                       |                     |
| <b>Location</b>   | Ndarugu                    |  |  |                       |                     |
| <b>Date of Assessment</b>   | 24/01/2012                 |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>  | 300,000                    |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>  | 300,000                    |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>  | Nil                        |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>  | 73%                        |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> The plastering was well done and so was the roof repair. Community members participated by donating labour creating a sense of project ownership. The work was done within the budgetary estimates and in good time. |                            |  |  |                       |                     |


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| <b>Project Number</b>   | CDF/GST/31/09-10          |  |  |                       |                     |
| <b>County</b>   | Kiambu                    |  |  |                       |                     |
| <b>Project Name</b>   | Karatu Police Post        |  |  |                       |                     |
| <b>Project Activity</b>   | Renovation of Police Post |  |  |                       |                     |
| <b>Location</b>   | Ndarugu                   |  |  |                       |                     |
| <b>Date of Assessment</b>   | 24/01/2012                |  |  |                       |                     |
| <b>Total Funds Awarded to Date</b>  | 2,230,000                 |  |  |                       |                     |
| <b>Total Funds Spent to Date</b>  | 2,230,000                 |  |  |                       |                     |
| <b>Total Unaccounted Funds</b>  | Nil                       |  |  | <b>Category</b>       | A                   |
| <b>Technical Performance Score</b>  | 70%                       |  |  | <b>Project Status</b> | Complete and in use |
| <b>Comments:</b> This project has been receiving funding since the 2005/06 financial year to 2010/11. The 2010/11 funding of kshs.1 million was used to construct septic tanks with the other years' allocations going to various works including replacement of iron sheets, plastering, painting among other activities. This project does represent value for money and qualifies as well implemented. |                           |  |  |                       |                     |





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| <b>Project Number</b>  | CDF/GST/34/09-10                |  |   |
| <b>County</b>  | Kiambu                          |   |   |
| <b>Project Name</b>  | Muthiga Girls' Secondary School |   |   |
| <b>Project Activity</b>  | Computer Lab Construction       |   |   |
| <b>Location</b>  | Ng'enda                         |   |   |
| <b>Date of Assessment</b>  | 24/01/2012                      |   |   |
| <b>Total Funds Awarded to Date</b>   | 1,650,000                       |   |   |
| <b>Total Funds Spent to Date</b>   | 1,650,000                       |   |   |
| <b>Total Unaccounted Funds</b>   | Nil                             |   | <b>Category</b> A                         |
| <b>Technical Performance Score</b>   | 70%                             |   | <b>Project Status</b> Complete and in use |
| <b>Comments:</b> This project has been very well implemented with good quality materials present all round. CDF financed the construction while the MoE donated Kshs. 1.5million in the form of computers. Care must however be taken not to over-expose the flat slab as it may develop cracks hence leakage. |                                 |   |   |


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| <b>Project Number</b>   | CDF/GST/23/09-10   |  |                                |
| <b>County</b>   | Kiambu             |  |                                |
| <b>Project Name</b>   | Muhoho High School |  |                                |
| <b>Project Activity</b>   | Roofing works      |  |                                |
| <b>Location</b>   | Kiganjo            |  |                                |
| <b>Date of Assessment</b>   | 23/01/2012         |  |                                |
| <b>Total Funds Awarded to Date</b>  | 1,000,000          |  |                                |
| <b>Total Funds Spent to Date</b>  | 1,000,000          |  |                                |
| <b>Total Unaccounted Funds</b>  | Nil                |  | <b>Category</b> A              |
| <b>Technical Performance Score</b>  | 78%                |  | <b>Project Status</b> Complete |
| <b>Comments:</b> One outstanding feature in this project is the roofwork. It has been professionally done and represents great value for CDF funds allocated. Other works such as painting and glazing of the external wall, though not funded by CDF, should be undertaken as soon as possible to prevent plaster degradation. |                    |  |                                |


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| <b>Project Number</b>  | CDF/GST/18/09-10         |  |                                |
| <b>County</b>  | Kiambu                   |  |                                |
| <b>Project Name</b>  | Gathiru Secondary School |  |                                |
| <b>Project Activity</b>  | Lab Completion           |  |                                |
| <b>Location</b>  | Mundoro                  |  |                                |
| <b>Date of Assessment</b>  | 25/01/2012               |  |                                |
| <b>Total Funds Awarded to Date</b>   | 1,050,000                |  |                                |
| <b>Total Funds Spent to Date</b>   | 1,050,000                |  |                                |
| <b>Total Unaccounted Funds</b>   | Nil                      |  | <b>Category</b> A              |
| <b>Technical Performance Score</b>   | 70%                      |  | <b>Project Status</b> Complete |
| <b>Comments:</b> The painting and ceiling has been done with quality materials. The plumbing works are good and so are the benches which are complete with sinks and well done gas points. This project received additional funding from LATF which contributed kshs. 200,000 and the Ministry of Education kshs. 100,000. The funds were well utilized. Value for taxpayers' money. |                          |  |                                |


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| <b>Project Number</b>   | CDF/GST/15/09-10    |  |                     |
| <b>County</b>   | Kiambu              |   |                     |
| <b>Project Name</b>   | Magomano-Ituru Road |   |                     |
| <b>Project Activity</b>   | Muramming           |   |                     |
| <b>Location</b>   | Ng'enda             |   |                     |
| <b>Date of Assessment</b>   | 26/01/2012          |   |                     |
| <b>Total Funds Awarded to Date</b>  | 4,300,000           |   |                     |
| <b>Total Funds Spent to Date</b>  | 4,300,000           |   |                     |
| <b>Total Unaccounted Funds</b>  | Nil                 |   |                     |
| <b>Technical Performance Score</b>  | 40%                 | <b>Project Status</b>   | Complete and in use |
| <p><b>Comments:</b> Although certified complete, the grading of the road surface is not well done and the drainage system has not been well attended to. The drainage system is crucial to the life of any road and should be prioritized. The funds allocated to this project were enough to achieve alot more than what is on the ground.</p> |                     |   |                     |


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| <b>Project Number</b>  | CDF/GST/13/09-10                                   |  |  |                       |         |
| <b>County</b>  | Kiambu   |   |  |                       |         |
| <b>Project Name</b>  | Muthurumbi Secondary School                        |   |  |                       |         |
| <b>Project Activity</b>  | Laboratory construction and Renovations classrooms |   |  |                       |         |
| <b>Location</b>  | Ng'enda  |   |  |                       |         |
| <b>Date of Assessment</b>  | 26/01/2012   |   |  |                       |         |
| <b>Total Funds Awarded to Date</b>   | 2,775,000  |   |  |                       |         |
| <b>Total Funds Spent to Date</b>   | 2,775,000  |   |  |                       |         |
| <b>Total Unaccounted Funds</b>   | Nil  |   |  | <b>Category</b>       | C       |
| <b>Technical Performance Score</b>   | 82%  |   |  | <b>Project Status</b> | Ongoing |
| <b>Comments:</b> The quality of workmanship is so far commendable with good walling stones and properly reinforced concrete columns. The cost at the stage of construction of the laboratory represents good use of funds although more funding will be needed for completion. |  |   |  |                       |         |


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| <b>Project Number</b>  | CDF/GST/14/09-10             |  |  |                       |         |
| <b>County</b>  | Kiambu                       |  |  |                       |         |
| <b>Project Name</b>  | Kagumo-ini Youth Polytechnic |  |  |                       |         |
| <b>Project Activity</b>  | Workshop Construction        |  |  |                       |         |
| <b>Location</b>  | Ng'enda                      |  |  |                       |         |
| <b>Date of Assessment</b>  | 26/01/2012                   |  |  |                       |         |
| <b>Total Funds Awarded to Date</b>   | 2,000,000                    |  |  |                       |         |
| <b>Total Funds Spent to Date</b>   | 2,000,000                    |  |  |                       |         |
| <b>Total Unaccounted Funds</b>   | Nil                          |  |  | <b>Category</b>       | C       |
| <b>Technical Performance Score</b>   | 85%                          |  |  | <b>Project Status</b> | Ongoing |
| <b>Comments:</b> The work done on this project so far exceeds the cost estimates meaning there must have been additional funding from other sources. That said, the concrete work is good and implemented well within the time allocated. On completion, this project will be of great benefit to the youth. |                              |  |  |                       |         |


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| <b>Project Number</b>  | CDF/GST/19/09-10         |  |  |                       |         |
| <b>County</b>  | Kiambu                   |  |  |                       |         |
| <b>Project Name</b>  | Kagio Secondary School   |  |  |                       |         |
| <b>Project Activity</b>  | Dining hall Construction |  |  |                       |         |
| <b>Location</b>  | Ndarugu                  |  |  |                       |         |
| <b>Date of Assessment</b>  | 28/01/2012               |  |  |                       |         |
| <b>Total Funds Awarded to Date</b>   | 2,000,000                |  |  |                       |         |
| <b>Total Funds Spent to Date</b>   | 2,000,000                |  |  |                       |         |
| <b>Total Unaccounted Funds</b>   | Nil                      |  |  | <b>Category</b>       | C       |
| <b>Technical Performance Score</b>   | 77%                      |  |  | <b>Project Status</b> | Ongoing |
| <b>Comments:</b> Part of this structure had to be brought down after it failed to meet the required standards. What earns this project some marks is how the work picked up afterwards. The repairs were done satisfactorily and the quality of workmanship is now excellent. Construction projects should be done by registered and experienced artisans to prevent repeat works. |                          |  |  |                       |         |

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| <b>Project Number</b>   | CDF/GST/08/09-10             |  |  |                       |         |
| <b>County</b>   | Kiambu                       |  |  |                       |         |
| <b>Project Name</b>   | Mutati Dispensary            |  |  |                       |         |
| <b>Project Activity</b>   | Internal finishing & Roofing |  |  |                       |         |
| <b>Location</b>   | Kiamwangi                    |  |  |                       |         |
| <b>Date of Assessment</b>   | 24/01/2012                   |  |  |                       |         |
| <b>Total Funds Awarded to Date</b>  | 1,505,000                    |  |  |                       |         |
| <b>Total Funds Spent to Date</b>  | 1,505,000                    |  |  |                       |         |
| <b>Total Unaccounted Funds</b>  | Nil                          |  |  | <b>Category</b>       | C       |
| <b>Technical Performance Score</b>  | 75%                          |  |  | <b>Project Status</b> | Ongoing |
| <b>Comments:</b> The finishing works have been well done and so is the roof. There are some works still pending, for example, electrification. Additionally, the dispensary lacks the necessary equipment to make it operational. The Project Management Committee hopes to have the dispensary operational before the end of the year, that is of course based on availability of funds. |                              |  |  |                       |         |

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|---|------------------------------------|---|-------------------------------|
| <b>Project Number</b>   | CDF/GST/17/09-10                   |  |                               |
| <b>County</b>   | Kiambu                             |   |                               |
| <b>Project Name</b>   | Kigongo Patrol Base                |   |                               |
| <b>Project Activity</b>   | Post Renovation & Purchase Of Land |   |                               |
| <b>Location</b>   | Kiamwangi                          |   |                               |
| <b>Date of Assessment</b>   | 27/01/2012                         |   |                               |
| <b>Total Funds Awarded to Date</b>  | 2,805,000                          |   |                               |
| <b>Total Funds Spent to Date</b>  | 1,805,000                          |   |                               |
| <b>Balance in Bank Account</b>  | 1,000,000                          |   | <b>Category</b> C             |
| <b>Technical Performance Score</b>  | 60%                                |   | <b>Project Status</b> Ongoing |
| <b>Comments:</b> At the time of the NTA audit, construction of the toilets was underway with the renovation works pending. Kshs. 1.5 million will be spent on the land (3/4 of an acre.) Renovation works to be undertaken include; plastering, extension of the building to create an office, roofing, partitioning, creation of a room for the cell and an armoury too. |                                    |   |                               |

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| <b>Project Number</b>  | CDF/GST/16/09-10                                       |  |                               |
| <b>County</b>  | Kiambu   |  |                               |
| <b>Project Name</b>  | Ng'enda Health Centre                                  |  |                               |
| <b>Project Activity</b>  | Internal Plastering, Roofing ,Walling &Foundation Slab |  |                               |
| <b>Location</b>  | Kiamwangi  |  |                               |
| <b>Date of Assessment</b>  | 27/01/2012   |  |                               |
| <b>Total Funds Awarded to Date</b>   | 5,500,000  |  |                               |
| <b>Total Funds Spent to Date</b>   | 4,300,000  |  |                               |
| <b>Balance in Bank Account</b>   | 1,200,000  |  | <b>Category</b> C             |
| <b>Technical Performance Score</b>   | 67%  |  | <b>Project Status</b> Ongoing |
| <b>Comments:</b> A meeting held at the District Headquarters in Gatundu led to the identification of this project. The work is progressing on well as noted in the quality workmanship displayed in the plastering. Community members are eagerly waiting for its completion as health services are bound to improve once the health centre begins operations. |  |  |                               |

|   |                         |  |                               |
|---|-------------------------|--|-------------------------------|
| <b>Project Number</b>   | CDF/GST/20/09-10        |  |                               |
| <b>County</b>   | Kiambu                  |  |                               |
| <b>Project Name</b>   | Kirangi A.P Post        |  |                               |
| <b>Project Activity</b>   | Construction of AP post |  |                               |
| <b>Location</b>   | Ndarugu                 |  |                               |
| <b>Date of Assessment</b>   | 26/01/2012              |  |                               |
| <b>Total Funds Awarded to Date</b>  | 1,960,000               |  |                               |
| <b>Total Funds Spent to Date</b>  | 1,960,000               |  |                               |
| <b>Total Unaccounted Funds</b>  | Nil                     |  | <b>Category</b> C             |
| <b>Technical Performance Score</b>  | 88%                     |  | <b>Project Status</b> Ongoing |
| <b>Comments:</b> This is a well implemented project that portrays professional works from the walling to the roofing sheets. It might have taken abit of time to implement but the outcome is definitely worth the amount spent. The implementors should now consider planting trees and grass in the compound to prevent soil erosion. |                         |  |                               |

|   |                                     |  |                               |
|---|-------------------------------------|--|-------------------------------|
| <b>Project Number</b>   | CDF/GST/06/09-10                    |  |                               |
| <b>County</b>   | Kiambu                              |  |                               |
| <b>Project Name</b>   | Nembu Secondary School              |  |                               |
| <b>Project Activity</b>   | Construction of a Multipurpose Hall |  |                               |
| <b>Location</b>   | Kiamwangi                           |  |                               |
| <b>Date of Assessment</b>   | 23/01/2012                          |  |                               |
| <b>Total Funds Awarded to Date</b>  | 2,800,000                           |  |                               |
| <b>Total Funds Spent to Date</b>  | 2,800,000                           |  |                               |
| <b>Total Unaccounted Funds</b>  | Nil                                 |  | <b>Category</b> C             |
| <b>Technical Performance Score</b>  | 75%                                 |  | <b>Project Status</b> Ongoing |
| <b>Comments:</b> This multipurpose hall is meant to house a dining hall on the ground floor and a library on the 1st floor. Parental involvement has seen the project's kitty get a financial boost of kshs. 484, 303. The work is progressing on well but the structural engineer involved will need to strictly monitor the implementation going forward. |                                     |  |                               |



|  |                  |                       |                        |
|--|------------------|-----------------------|------------------------|
| <b>Project Number</b>  | CDF/GST/32/09-10 |                       |                        |
| <b>County</b>  | Kiambu           |                       |                        |
| <b>Project Name</b>  | Karatu Stadium   |                       |                        |
| <b>Project Activity</b>  | Fencing Works    |                       |                        |
| <b>Location</b>  | Ndarugu          |                       |                        |
| <b>Date of Assessment</b>  | 24/01/2012       |                       |                        |
| <b>Total Funds Awarded to Date</b>   | 900,000          |                       |                        |
| <b>Total Funds Spent to Date</b>   | Nil              |                       |                        |
| <b>Balance in Bank Account</b>   | 900,000          | <b>Category</b>       | G                      |
| <b>Technical Performance Score</b>   | N/A              | <b>Project Status</b> | Delayed implementation |
| <b>Comments:</b> Funds meant for this project are still in the CDF main account. At the time of the audit the CDF office was waiting for clarification on the project site from the Kiambu County Council. |                  |                       |                        |

## Annex 2

### CDF Project Rapid Assessment Form

#### 1. General Project Information

|                                       |   |              |
|---------------------------------------|---|--------------|
| 1.1 Constituency Name                 | 1.2 Location/Ward                                   |              |
| 1.3 Project Name                      | 1.4 Project Number                                  |              |
| 1.5 Project Activity                  | 1.6 Rural/Urban                                     |              |
| 1.7 MPs Name (2002 - 07)              | 1.8 MPs Name (2007 - 2012)                          |              |
| 1.9 Date of Project Visit             | 1.10 Date project began                             |              |
| 1.11 Date project ended (If complete) | 1.12 Approximate distance of project from main road | ----(in Kms) |

#### 2. Project Status

|                           | Tick one ( ) | Remarks / Comments |
|---------------------------|--------------|--------------------|
| Complete and in use       |              |                    |
| Complete and not in use   |              |                    |
| Incomplete and in use     |              |                    |
| Incomplete and not in use |              |                    |
| Ongoing and in use        |              |                    |
| Ongoing and not in use    |              |                    |
| Does not exist            |              |                    |

#### 3. Financial Information

| FY \ AMOUNT  | 03/04 | 04/05 | 05/06 | 06/07 | 07/08 | 08/09 | 09/10 | 10/11 | Total |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 3.1. Amount awarded as per CDFC/Local Authority Records. |       |       |       |       |       |       |       |       |       |
| 3.2. Actual amount received (Project site)               |       |       |       |       |       |       |       |       |       |
| 3.3. Actual expenditure as at the assessment date        |       |       |       |       |       |       |       |       |       |

|  |  |
|--|--|
| 3.4 Total Other Funds Spent to Date (2009/10) KShs. (LATE, NGOs, CBOs, FBOs, Private Sector, etc.) Specify Actual Source |  |
|--|--|

|                                       |  |
|---------------------------------------|--|
| 3.5 Total Funds Spent to Date (Kshs.) |  |
|---------------------------------------|--|

#### 4. Project defects

Are any of the following defects present? *(If the project is of construction by nature)*

|   | YES | NO |
|---|-----|----|
| 4.1 Cracking around doors or windows?                       |     |    |
| 4.2 Cracking through foundation (If foundation is exposed)? |     |    |
| 4.3 Cracking on top of foundation/floor?                    |     |    |
| 4.4 Any Other   |     |    |

5. Project Score (*Attach 2-3 Pages to accommodate more respondents in this section*)

| Scoring Area   |                            | Explain your answer/<br>Comments to Justify the Score | Each Out<br>of 10 |
|--|----------------------------|---|-------------------|
| 5.1 Community participation in project identification.<br>5.1.1 How was the project identified?  | 1.YES<br>2.NO              |   |                   |
| 5.1.2 Were women involved in project identification?   | 1.YES<br>2.NO              |   |                   |
| 5.1.3 Were the disabled involved in project identification?  | 1.YES<br>2.NO              |   |                   |
| 5.1.4 Were the youth involved in project identification?   | 1.YES<br>2.NO              |   |                   |
| 5.2 Community participation in project implementation<br>5.2.1 How was the community involved in project implementation, specify...          | 1.YES<br>2.NO              |   |                   |
| 5.2.2 Was/Is the project implemented in time?  | 1.YES<br>2.NO              |   |                   |
| 5.2.3 Was the project implemented within the budget?   | 1.YES<br>2.NO              |   |                   |
| 5.3 Community project ownership<br>5.3.1 Does the community feel they own the project?<br>5.3.2 Is the project well used?                    | 1.YES<br>2.NO              |   |                   |
| 5.4 Project satisfaction<br>5.4.1 Does the project serve the intended purpose?   | 1.YES<br>2.NO              |   |                   |
| 5.5 Visual assessment of overall quality of construction and finish (by users not RA)<br>5.5.1 (What is your assessment of the workmanship?) | 1.Poor<br>2.Fair<br>3.Good |   |                   |
| 5.5.2 Are the materials used of good quality?  | 1.YES<br>2.NO              |   |                   |
| 5.5.3. What is your assessment of the fittings?  | 1.Poor<br>2.Fair<br>3.Good |   |                   |
| 5.6 Procurement Process<br>5.6.1 Do you know how the contractor was identified?  | 1.YES<br>2.NO              |   |                   |
| 5.6.2 Do you know how the materials are/were supplied /acquired?   | 1.YES<br>2.NO              |   |                   |
| 5.5 Total Project Rapid Score<br>(out of 130 marks)  |                            |   |                   |

Note: A mark of 10 is excellent, while a mark of 1 is very bad.

6. Citizens Priorities

|   |                |    |
|---|----------------|----|
| 6.1 Is this project a priority for this community?                                | YES            | NO |
| 6.2 If NO what would you list as the priorities (List three in order of priority) | 1.<br>2.<br>3. |    |

7.0 Respondent Details

{*Make sure you include details of Key respondents interviewed in the field in the table below*}

| Name and Title of Respondent | Tel No: | Gender | Age |
|------------------------------|---------|--------|-----|
|                              |         |        |     |

**8.0 General Comments**

Kindly provide a description of the project in terms of defects/observations that may be useful in assessing the project if any.

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**9.0 Draw/Attach the floor plan with measurements to this cover sheet (*One per project*)**

I certify that I inspected the project described above and that the information contained here is accurate to the best of my knowledge.

Research Assistants Name: \_\_\_\_\_

Date of visit: \_\_\_\_\_ Time of Visit \_\_\_\_\_

RAs Telephone Number; \_\_\_\_\_ Signed: \_\_\_\_\_



### Annex 3

## LATF Project Users Questionnaire

|             |
|-------------|
| Quest. No.: |
|-------------|

|            |
|------------|
| Name of RO |
|------------|

#### Instructions for ROs

- Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.
- Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.
- If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.
- ROs must interview a mix of women and men at all project locations.
- The minimum requirement is 4 user interviews/project.
- In questions with written answers be very clear and concise.

|   |   |  |  |
|---|---|--|--|
| 1. Name of District   |   | 2. Constituency Name   |  |
| 3. Name of Project  |   | 4. Location Name   |  |
| 5. Gender of person interviewed (circle one answer number)  |   | 1. Female  | 2. Male  |
| 6. Age of person interviewed  |   | _____ years  |  |
| 7. Occupation (circle one answer number)  | 1. Farmer<br>2. Business Owner<br>3. Labourer /Housekeeper  | 4. Private Sector Employee<br>5. Government employee<br>6. Other (explain) _____ |  |
| 8. RO -- Why have you selected this person? (list relationship to project)  | 1. Resident lives near project<br>2. Resident from community uses the project<br>3. Other (explain) _____   |  |  |
| 9. Do you know who funded the project?  |   | 1. Yes   | 2. No  |
| 10. If yes, can you say who?  | 1. LATF<br>2. LATF<br>3. MP   | 4. Community<br>5. Donors/NGOs<br>6. Government                                  | 7. Councillor<br>8. Private company<br>9. Do not know<br>10. Other (explain) _____ |
| 11. Is the project complete and in use, or incomplete and in use?   | 1. Project is completed and in use<br>2. Project is completed and not in use<br>3. Project is incomplete and in use<br>4. Project is incomplete and not in use<br>5. Project is "missing", does not exist |  |  |
| 12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)   |   |  |  |
| 13. Did you or people you know in the community participate in project selection?   | 1. Yes, community participated<br>2. No, community did not participate<br>3. Do not know  |  |  |
| 14. If yes, please explain how you know this?   | 1. I attended the meeting<br>2. I know people who attended and they told me<br>3. Other (explain) _____   |  |  |
| 15. If yes, do you know approximately how many people attended the meeting to select the project?                             | 1. _____ people (write the number)<br>2. Do not know  |  |  |
| 16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community? | 1. Yes<br>2. No<br>3. Do not know   |  |  |

|  |   |   |   |
|--|---|---|---|
| 17. If no to Q10, do you know who selected the project?  | 1. MP<br>2. Councillor  | 3. Chief/Govt. official<br>4. Do not know   | 5. Other<br>_____                             |
| 18. Did you or people you know in the community participate in project implementation?   | 1. Yes, community participated<br>2. No, community did not participate<br>3. Do not know  |   |   |
| 19. If yes, how?   | 1. They contributed labour/security/supervision/goods/materials/land etc.<br>2. They gave money<br>3. Other (explain) _____   |   |   |
| 20. Was there a Project Management Committee formed for this project?  | 1. Yes  | 2. No                                       | 3. Do not know                                |
| 21. If yes, who selected this Committee?   | 1. MP selected<br>2. Community selected<br>3. MP and community  | 4. Councillor selected<br>5. Govt. selected | 6. Do not know<br>7. Other (explain)<br>_____ |
| 22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?   | 1. Very satisfied<br>2. Satisfied   | 3. Dissatisfied<br>4. Very dissatisfied     |   |
| 23. If Dissatisfied or Very dissatisfied, explain why?   |   |   |   |
| 24. Was this project transparently managed?  | 1. Yes<br>2. No   | 3. Do not know                              |   |
| 25. If no, explain why not?  |   |   |   |
| 26. How would you rate the project in terms of impact on beneficiaries?  | 1. High impact – many people in community benefited<br>2. Medium impact – some people in community benefited<br>3. Low impact – none/few people in community benefited                                    |   |   |
| 27. What are the three most important future projects for this community?  | 1.<br>2.<br>3.  |   |   |
| 28. Can you suggest ways to improve implementation of LATF projects?   | 1.<br>2.<br>3.  |   |   |
| 29. RO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question) | 1. Project is completed and in use<br>2. Project is completed and not in use<br>3. Project is incomplete and in use<br>4. Project is incomplete and not in use<br>5. Project is “missing”, does not exist |   |   |

|                     |                          |                            |
|---------------------|--------------------------|----------------------------|
| Name of interviewer | Signature of interviewer | Date and time of interview |
|                     |                          |                            |

## Annex 4

### Technical Project Assessment Form

|                                   |   |                    |  |
|-----------------------------------|---|--------------------|--|
| <b>Project Score (Out of 100)</b> | % | <b>Project No.</b> |  |
|-----------------------------------|---|--------------------|--|

|                                       |                         |
|---------------------------------------|-------------------------|
| <b>Project Type (Source of funds)</b> | <b>Project Activity</b> |
|---------------------------------------|-------------------------|

|                     |                          |
|---------------------|--------------------------|
| <b>Project Name</b> | <b>Constituency Name</b> |
|---------------------|--------------------------|

|                    |                             |
|--------------------|-----------------------------|
| <b>County Name</b> | <b>Location / Ward Name</b> |
|--------------------|-----------------------------|

| Area   | Out of 10              | Justify the score you gave with explanation below<br>(write clearly and neatly)   |
|--|------------------------|---|
| (1) Quality of materials used  |                        |   |
| (2) Quality of workmanship.  |                        |   |
| (3) Was/is the project implemented within the budget and time?   |                        |   |
| (4) What is the estimated cost of the project against what was spent based on the assessment?<br>- <b>does it represent value for money?</b> |                        |   |
| <b>Total</b>   | <b>Marks out of 40</b> | 1. Explain the project score ( <i>Justify the project score</i> )<br>2. What is your overall recommendation on the project implementation |
|  | <b>Percentage</b>      |   |

**Note: A mark of 10 is excellent, while a mark of 1 is very poor**

|   |                      |
|---|----------------------|
| <b>Name of technical reviewer:</b>      | <b>Date:</b>         |
| <b>Signature of technical reviewer:</b> | <b>Telephone No.</b> |
|   | <b>Time:</b>         |



March 3, 2012

Hon. Uhuru Kenyatta  
Member of Parliament for Gatundu South Constituency,  
Nairobi.

Dear Hon. Kenyatta,

**RE: GATUNDU SOUTH CDF CITIZEN REPORT CARD (CRC)**

The National Taxpayers Association (NTA) is an independent, non-partisan organization focused on promoting good governance in Kenya through citizen empowerment, enhancing public service delivery and partnership building. Since 2006 NTA has implemented programmes focused on building citizen demand and strengthening government service delivery performance to enhance accountability through monitoring of the quality of public services and management of devolved funds. Under the building citizen demand program, NTA is compiling and disseminating Citizen's Report Cards (CRCs) on the provision of services at the district level and the management of devolved funds in constituencies and local authorities. So far, the NTA has published 82 CDF Citizen Report Cards on the management of CDF in 82 constituencies and 18 LATF in 18 local authorities spread across the country.

In Phase 4 of the NTA's national CDF monitoring programme an additional 35 constituencies were selected and audited, one of which is the constituency you represent. In honor of your esteemed office as the representative of Gatundu South constituency, the NTA herein encloses a draft copy of the Gatundu South Constituency CDF Citizens' Report Card for your review, comments and feedback prior to printing and dissemination through a formal launch. The feedback we require may for example include copies of project funds re-allocation letters, bank statements as evidence of unspent funds and evidence-based corrections in the draft report.

Please call Mr. Martin Napisa on 0734500940 at the NTA Secretariat to arrange a meeting to discuss the draft CRC or send written comments to the NTA Secretariat. Kindly note that lack of feedback by Friday 16<sup>th</sup> March, 2012 on the draft CRC will be considered as a confirmation of the report and we shall proceed with the printing and dissemination through a formal launch.

We look forward to hearing from you soon.

Yours Faithfully,

Davis Adieno,  
**National Coordinator**  
**National Taxpayers Association (NTA).**

C.C. Mr. Yusuf Mbuno  
Ag. Chief Executive Officer  
CDF Coordination Board  
Harambee Co-operative Plaza, 10<sup>th</sup> Floor  
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCFS) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.

National Taxpayers Association, P.O. Box 4037 - 00506, Nairobi, Kenya. Tel: 020-3861813/4 Website: www.nta.or.ke

# GATUNDU SOUTH CONSTITUENCY

P. O. BOX 213, GATUNDU, TEL: 254-20-247299, 247308/9 FAX: 254-20-246261

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24<sup>th</sup> October, 2011.

**Davis Adieno,**  
National Coordinator,  
National Taxpayers association (NTA)  
PO Box 4037-00506,  
**NAIROBI.**



Dear

## **RE: CITIZEN REPORT CARD SOCIAL AUDIT**

I acknowledge receipt of your letter dated 14<sup>th</sup> October 2011.

Thank you for selecting Gatundu South as one of the constituencies to be involved in your exercise of compiling and disseminating CRCs on the provision of services and management of devolved funds in constituencies and local authorities.

I hope to work together with you in promoting good governance and enhancing public service delivery in Kenya.

Yours,

UHURU KENYATTA, EGH, MP  
**MP, GATUNDU SOUTH CONSTITUENCY.**



April 20, 2012

The Chairman  
CDFC Gatundu South Constituency  
Kiambu County



Dear Sir,

**RE: GATUNDU SOUTH CDF CITIZEN REPORT CARD - APPRECIATION**

With reference to a meeting held on 26<sup>th</sup> March 2012 at your offices, we express our gratitude for the time, patience and remarkable openness you exhibited during the meeting as we went through the draft Citizen's Report Card (CRC) for Gatundu South Constituency.

The comments will indeed add value to the final report. The NTA is planning to print, launch and disseminate copies of the report both at the national and the constituency levels.

NTA is committed to objective and evidence-based reporting on CDF performance. Once again we reiterate our appreciation and look forward to solidifying this partnership.

Yours Faithfully,

Davis Adieno  
**National Coordinator,  
National Taxpayers Association (NTA)**

C.C. Yusuf Mbuno.  
Ag. Chief Executive Officer  
CDF Coordination Board  
Harambee Co-operative Plaza  
10<sup>th</sup> Floor  
Nairobi

Hon. Uhuru Kenyatta  
Member of Parliament  
Gatundu South Constituency  
National Assembly  
Nairobi

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCF5) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.

National Taxpayers Association, P.O. Box 4037-00506, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke

## Annex 6

### **List of MP's / CDFC's that met or sent comments on the draft CDF CRC**

|     | <b>Name of MP</b>                | <b>Constituency</b> | <b>Date of sending<br/>1st Draft</b> | <b>Date of meeting<br/>with CDFC</b>     | <b>Date of meeting<br/>with MP</b>          |
|-----|----------------------------------|---------------------|--------------------------------------|--|---|
| 1.  | Hon. Soita Shitanda              | Malava              | 18th October 2011                    | 21st November 2011<br>25th November 2011 | 2nd November 2011                           |
| 2.  | Hon. Benson Itwiku               | Masinga             | 9th November 2011                    | 9th September 2011                       | -   |
| 3.  | Hon. Jamleck Kamau               | Kigumo              | 15th November 2011                   | 20th November 2011                       | 24th November 2011                          |
| 4.  | Hon. James Maina Kamau           | Kandara             | 15th November 2011                   | 2nd December 2011                        | -   |
| 5.  | Hon. Justus Kizito               | Shinyalu            | 15th November 2011                   | 19th January 2012                        | -   |
| 6.  | Hon. David Musila                | Mwingi South        | 24th November 2011                   | 13th December 2011                       | 13th December 2011                          |
| 7.  | Hon. Thomas Mwadeghu             | Wundanyi            | 30th November 2011                   | 8th December 2011                        | -   |
| 8.  | Hon. Wycliffe Oparanya           | Butere              | 30th November 2011                   | 22nd December 2011<br>10th January 2012  | -   |
| 9.  | Hon. Musalia Mudavadi            | Sabatia             | 30th November 2011                   | 14th February 2012                       | -   |
| 10. | Hon. Noah. Wekesa                | Kwanza              | 30th November 2011                   | 1st December 2011                        | -   |
| 11. | Hon. James Kwanya Rege           | Karachuonyo         | 25th January 2012                    | 18th January 2012                        | -   |
| 12. | Hon. Joseph Oyugi Magwanga       | Kasipul<br>Kabondo  | 16th January 2012                    | 19th January 2012                        | -   |
| 13. | Hon. Martin Ogindo               | Rangwe              | 16th January 2012                    | 20th January 2012                        | 14th February 2012<br>20th February 2012    |
| 14. | Hon. Joshua Orwa Ojode           | Ndhiwa              | 16th January 2012                    | 23rd January 2012                        | 23rd January 2012                           |
| 15. | Hon. John Mbadi Ngo'ng'o         | Gwasi               | 16th January 2012                    | 24th January 2012                        | 24th January 2012                           |
| 16. | Hon. Otieno Kajwang <sup>2</sup> | Mbita               | 16th January 2012                    | 25th January 2012                        | -   |
| 17. | Hon. Barnabas Mwangi             | Kiharu              | 17th January 2012                    | 7th February 2012                        | -   |
| 18. | Hon. Kalonzo Musyoka             | Mwingi North        | 26th January 2012                    | 28th November 2011                       | -   |
| 19. | Hon. Danson Mwazo                | Voi                 | 26th January 2012                    | -  | 9th February 2012<br>(Sent letter)          |
| 20. | Hon. Charity Ngilu               | Kitui Central       | 24th January 2012                    | 2nd November 2011                        | -   |
| 21. | Hon. Lucas Chepkitony            | Keiyo North         | 15th February 2012                   | 23rd November 2011                       | -   |
| 22. | Hon. Eugene Wamalwa              | Saboti              | 15th February 2012                   | 22nd November 2011                       | -   |
| 23. | Hon. Boaz Kaino                  | Marakwet West       | 15th February 2012                   | 25th November 2011                       | -   |
| 24. | Hon. Peter Kenneth               | Gatanga             | 28th February 2012                   | 6th March 2012                           | -   |
| 25. | Hon. Philip Kaloki               | Kibwezi             | 28th February 2012                   | -  | -   |
| 26. | Hon. Gideon Ndambuki             | Kaiti               | 28th February 2012                   | -  | 13th March 2012                             |
| 27. | Hon. Uhuru Kenyatta              | Gatundu South       | 3rd March 2012                       | -  | -   |
| 28. | Hon. John Mututho                | Naivasha            | 5th March 2012                       | 14th March 2012<br>16th March 2012       | 16th March 2012<br>(Telephone Conversation) |
| 29. | Hon. Lee Kinyanjui               | Nakuru Town         | 29th February 2012                   | 2nd February 2012                        | -   |
| 30. | Hon. Katoo Metito                | Kajiado South       | 29th February 2012                   | 3rd February 2012                        | 6th March 2012                              |
| 31. | Hon. Joseph Nkaiserry            | Kajiado Central     | 29th February 2012                   | 5th January 2012                         | 15th March 2012                             |
| 32. | Hon. Naomi Shaban                | Taveta              | 25th February 2012                   | -  | 19th March 2012                             |
| 33. | Hon. Linah Jebii Kilimo          | Marakwet East       | 15th February 2012                   | 20th January 2012                        | -   |
| 34. | Hon. Calist Andrew Mwatela       | Mwatate             | 2nd April 2012                       | -  | -   |