

Citizen's Constituency Development Fund Report Card for Malava Counstituency, Kakamega County



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The findings expressed herein are those of the NTA and do not necessarily reflect the views of our partners.

TABLE OF CONTENTS

1.0	Introduction	3
2.0	Executive Summary	3
2.1	About CDF	3
2.2	About this Citizen Report Card	4
2.3	Summary Findings	4
	Table 1: CDF Allocations to Malava Constituency (FY) 2003/04 - 2009/10	4
	Table 2: Summary of Findings from NTA Audit of CDF Projects (FY)2009-10	5
2.4	Recommendations for Hon. Soita Sitanda and Malava CDFC	6
2.5	Recommendations for the CDF Board	6
3.0	NTA Research Methodology	7
4.0	Perception Survey for CDF projects monitored in Malava Constituency	9
	Annex 1: Project Classification Summary Tables, Project Profiles and digital photographs for all CDF projects visited and assessed in the Financial Year (FY) 2009-10	
	Category A projects	13 - 15
	Category B projects	16 - 17
	Category C projects	18 - 23
	Category D projects	24 - 32
	Category F projects	25
	Category G projects	26 - 27
	Annex 2: CDF Project Rapid Assessment Form	28
	Annex 3: CDF Project Users' Questionnaire	31
	Annex 4: Technical Project Assessment Form	33
	Annex 5: Correspondence with the Malava MP and CDFC	34
	Annex 6: Supporting Documents	36
	Annex 7: List of MP's / CDFC's that met or sent comments on the draft CDF CRC	37

1.0 Introduction

- The NTA is a national, independent, non-partisan organization focused on promoting good governance in Kenya.
- Since 2006, the NTA has been implementing programmes focused on citizen demand for accountability through monitoring of the quality of public service delivery and the management of devolved funds. It has achieved this through the development of social accountability tools (Citizen Report Cards), civic awareness, citizen capacity-building, partnerships with government agencies, service providers, private sector, civil society and community action groups.
- NTA is fully independent of government; however, it is committed to working with the government to improve service delivery and the management of devolved funds.
- **Our Vision:** An accountable, citizen-responsive government delivering quality services to all.
- **Our Mission:** To promote accountable, effective and efficient collection and utilization of public resources through citizen empowerment, enhancing public service delivery and partnership building.
- NTA has a governing council of 12 prominent civil society and religious organizations and eight active regional coordination offices covering the entire country that effectively support and enable operations at regional and constituency level.
- NTA employs professional experienced staff with minimum university degree in the relevant field of operation. The team has enabled NTA to establish itself as an authority in field of governance and advocacy for transparency and accountability.
- NTA has established constituency level structures where activities of the organization are shaped, managed and implemented by citizens through the Constituency Monitoring Committees (CMCs). This has significantly improved NTA reach and enhanced demand for accountability at grassroots level.
- NTA has established a call center in Western region in partnership with Provincial Commissioner, Western Province to improve the quality of government services for all citizens living in western province.
- The NTA is also conducting Sector Public Expenditure Reviews to identify areas where services can be improved to benefit all Kenyans.
- NTA has conducted research and provided information to Kenyans through its Citizen Report Cards (CRCs), scoping studies, public forums and civic education through the media to present issues of how devolved funds are being used and their impact on development in constituencies in a user-friendly, simple, and accessible manner.
- NTA has produced Constituency Development Fund (CDF) Citizens Report Cards (CRCs) for 121 constituencies and Local Authority Transfer Fund (LATF) CRCs in 21 local authorities.
- Baseline Scoping studies and report cards have also been produced for key public services like Health, Education, Registration Services, Rural Roads, Post Budget analysis and Security to enhance demand for accountability and potential for public action.
- NTA is implementing a public primary school report card nationwide in partnership with the Ministry of Education that seeks to bring parental involvement back to the management of public primary schools.

2.0 Executive Summary

2.1 About CDF

CDF was established through the Constituencies Development Fund Act, 2003 as amended in 2007 with the goal of fighting poverty at the grassroots level. To achieve this goal the CDF ensures that constituencies receive 2.5% of the Government annual ordinary revenue, besides monies to be received from other sources by the CDF Board. The CDF fund was first distributed equally among the 210 constituencies but since 2004 the central government has committed to use an allocation formula to distribute the development funds such that the government may not renege its obligation as happened in previous decentralization programs.

This formula also aims to provide a fairly uniform fund to each constituency, but some allowance is made for poverty levels, such that the poorest constituencies receive slightly more resources. According to the CDF Act this formula estimates that 75% of the net available fund is distributed equally among all 210 constituencies, whilst 25% of the net available fund is distributed according to a weighted value of the constituency's contribution to national poverty. The weighting factor applied to the constituency contribution to poverty is the ratio of urban-rural poor population derived from the 1999 population and housing census. This weight favors rural areas by a factor of 0.23 to urban areas. The net available CDF fund is the total CDF allocation after netting out 3% for an administrative budget and 5% for a so called constituency emergency budget.

In total, the government allocated 19 USD million to the CDF fund for the financial year 2003/4 followed by 83 USD million in 2004/5, 107 USD million in 2005/6, 148 USD million on the year previous to election that is 2006/7, 149 USD million to the newly elected parliament in the 2007/8, 166 USD million in 2010/2011 and proposed 284 USD million in financial year 2011/2012 that incorporates about 210 USD thousand per constituency to complete stalled/ongoing projects. CDF was a noble idea whose effects have been felt at the grassroots level in every corner of Kenya but has been deviled by myriad problems largely due to weak legislation, institutional and oversight mechanisms coupled with lack of information by citizens.

2.2 About this Citizen Report Card

- This Citizen's Report Card (CRC) has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected representatives, government officials and civil society organizations on the management of the Constituency Development Fund (CDF). CRCs are participatory surveys that solicit user feedback on the performance and delivery of public services.
- This Citizen's Report Card presents findings from research in Malava Constituency whose current Member of parliament is Hon. Soita Sitanda.
- A notification for the audit of the constituency was sent to Hon. Soita Sitanda, copied to the CEO of the CDF Board on 8th February 2011.
- The report covers one government Financial Year 2009/10. The NTA has not researched the 2010/11 Financial Year since much of the funds have not been spent to date.
- It is important to note that the Financial Year 2009/10 was simply used to set the scope of the work based on NTA's interest but financial reporting takes into consideration accumulated allocations to the monitored projects over the years.
- The monitoring exercise was conducted between April 2011 and February 2012.
- NTA completed field research and the technical assessment in Malava Constituency in November 2011. A draft report was produced and sent to the MP and CDF committee on 11th November 2011 for comments and feedback. A meeting was subsequently held with the Member of Parliament on 2nd November 2011, with a subsequent meeting with the CDF committee on 21st and 25th November 2011, during which consultations were held, comments and supporting documents provided.
- The MP and the CDF committee were cooperative in provision of information, supporting documents and feedback on the draft report. Overall reception of the NTA process was good demonstrating a commitment to transparency and accountability.
- Correspondence and minutes of NTA meetings with the area Member of Parliament and the CDF Committee on the Malava Constituency Citizen Report Card are listed in Annex 5.

2.3 Summary Findings

- A summary of total funds allocated to Malava Constituency is listed in Table 1 below. A total of Kshs. **294,913,673** has been allocated to the constituency since 2003/04.
- The main findings from NTAs research in Malava Constituency are listed in Table 2.
- Project profiles and digital photographs of all CDF projects visited and assessed are listed in Annex 1.

Table 1: CDF Allocations to Malava Constituency 2003/04 - 2009/10

Constituency Name	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Malava	6,000,000	30,195,667	39,052,770	54,100,429	54,434,581	50,042,368	61,087,858	294,913,673

- The key findings for projects funded and monitored in Financial Year 2009/10 are as follows:

Kshs. 50,873,331 of taxpayers' money has been wasted on badly implemented projects

44% of the total CDF funds allocated to the monitored projects in FY 2009/10 were on badly implemented projects

Kshs. 236,089 of taxpayers' money has been wasted on abandoned projects

0.2% of the total CDF funds allocated to the monitored projects in FY 2009/10 were on abandoned projects

Kshs. 663,290 of taxpayers' money is unaccounted for

0.6% of the total CDF funds allocated to the monitored projects in FY 2009/10 are unaccounted for

Table 2: Summary of Findings from NTA Audit of CDF Projects (FY) 2009-10 in Malava Constituency

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For	Balance in Bank Account
			Kshs.	Kshs.	Kshs.	Kshs.
A	Well built, completed projects - good quality construction, good value for money for taxpayers'.	12	14,308,950	13,345,660	513,290	450,000
B	Badly built, complete and Ongoing projects - poor quality construction, money wasted, poor value for money	8	51,473,331	50,873,331	-	600,000
C	Well built, incomplete projects - project not yet complete, being built in phases, so far well built	23	44,655,261	35,516,261	-	9,139,000
D	Abandoned Projects - projects are incomplete and did not receive financial allocation in the subsequent Financial Year	1	736,089	236,089	-	500,000
F	Reallocated - officially allocated funds but funds reallocated to other projects.	1	1,800,000	-	-	1,800,000
G	Delayed implementation - project was officially allocated funds but the implementation has not started.	7	3,850,000	-	150,000	3,700,000
TOTAL		52	116,823,631	99,971,341	663,290	16,189,000

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	50,873,331	44%
Total Money Wasted (D Projects)	236,089	0.2%
Budget Unaccounted For	663,290	0.6%

2.4 Recommendations to Hon. Soita Sitanda and Malava CDFC

The Minister of Finance in his 2011/2012 budget proposed an allocation amounting to KSh.17.8 million per constituency to complete ongoing/stalled CDF projects. We therefore anticipate completion of these projects by the end of FY 2011/12.

1. Trace and fully account for all missing funds or take the necessary legal action to ensure recovery of the same
2. Reduce by 80% badly implemented CDF projects.
3. Make available all records of CDF projects, plus Bills of Quantities in line with Article 35(a) and (b) of the constitution
4. Involve citizens in the selection and implementation of CDF projects to enhance ownership of the projects by the community in line with the spirit of the new constitution that encourages citizen participation as provided in Articles 201(a), 10(2) (a), 118(b), Article 174(c) and Article 196(1)(b).
5. Balance the distribution of projects within the Constituency in accordance with Article 191(3)(c)(v) that provides for the promotion of equal opportunity and equal access to government services.

2.5 Recommendations for the CDF Board

1. Ensure quick response to requests for reallocation of funds from the Constituency Development Fund Committees (CDFCs). The Board is widely accused of delay in approving decisions on reallocation of funds at the constituency level.
2. Regularly update the information listed in the Project Status Reports on the CDF web site to ensure that accurate and up to date information is available to the public.
3. Enhance surveillance on project funds re-allocations to reflect the needs of citizens at the constituency level.
4. Make public findings of audits of CDF to deter cases of corruption and mismanagement
5. Take necessary action on cases of misappropriated funds.

3.0 NTA Research Methodology

The research methodology involved the following stages and methods.

1. Secondary Data Collection and Analysis

NTA Regional Officer held a series of meetings with district and constituency officials to collect information on CDF projects funded in FY 2009/10.

2. Project Site Visit, Rapid Assessment, and User Interviews

NTA Regional Officer visited all selected CDF projects funded in FY 2009/10. At each project site they:

- i. took digital photographs of the project;
- ii. undertook a rapid assessment of the project using a structured Project Rapid Assessment Form (see Annex 2)¹.

3. Desk-based Independent Technical Assessment and Strategic Visits

At this stage NTA Regional Officer contracted a local engineer (or quantity surveyor) to undertake an independent desk review which involved: (i) analysis of secondary data and data collected in the field; (ii) strategic field visits to selected projects where additional information was needed; and, (iii) classification of all projects into one of the six categories below.

4. Desk-based Analysis and Final Project Classification

Following the independent technical assessment, the NTA Regional Officer met with the contracted engineer or quantity surveyor to compare her/his list of categorised projects. The output of this meeting was a final list of categorised projects as follows:

Category A Projects – Well implemented, completed projects

This category was for CDF projects which had scored above 50% on the Technical Assessment Form (Annex 3)², and were found to be well built, with good value for money (i.e. the budget was the right amount for the infrastructure delivered).

Category B Projects – Badly implemented, complete and incomplete projects

This category was for CDF projects which had scored less than 50% on the Technical Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually delivered.

Category C Projects – Well implemented, incomplete projects

This category was for CDF projects which had scored above 50% on the Technical Assessment Form, and were projects well implemented but ongoing, i.e. money had been used to build a structure of good quality, but the construction is incomplete.

Category D Projects - Abandoned Projects

This category of projects are incomplete and did not receive financial allocation in the subsequent Financial Year. It should be noted that the CDF Act provides for continuous allocation to projects until completion.

Category E Projects – Ghost projects

This category was for CDF projects which had been officially allocated funds but the project did not physically exist at the time of study i.e. it was a ghost project.

¹ The data listed in this form was based on the findings from interviews with project users

² The Research Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status - on time/within budget? (10 marks); and, (3) Visual assessment of overall quality of construction and finish (10 marks).

Category F Projects – Reallocated Funds

This category was for CDF projects that were not implemented for the reason that the funds were reallocated to other projects and with authority from the CDF Board in accordance with the CDF Act.

Category G Projects - Delayed implementation

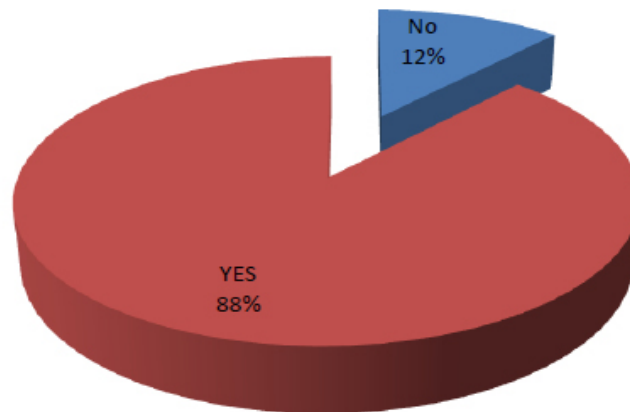
The project was officially allocated funds but the implementation has not started and funds are in the project account.

5. Comments and Review

Following the elaborate process of compiling the Citizen's Report Card, the NTA developed a draft report of the findings. This report was then sent to the area Member of Parliament (copied to the CDF Board) for his/her comments. The MP was given a period of two weeks to comment on the draft report. In cases where the NTA did not receive any communication a reminder letter was sent at the end of week four. If the NTA had no comments by the end of week six then the draft CDF CRC was processed for publishing.

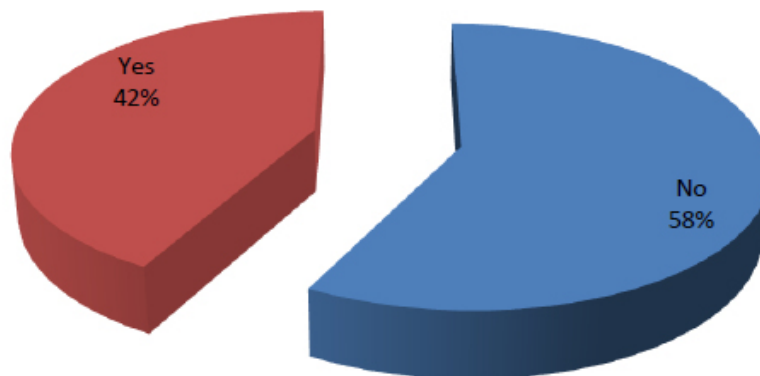
Do you know how the project was identified?

88% of the respondents know how the project was identified, while 12% of the respondents do not know

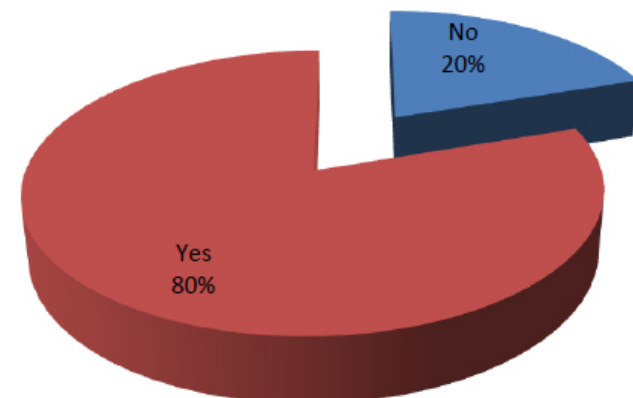


Were the disabled involved in project identification?

42% of the respondents said the disabled were involved in the selection of projects, while 58% said they were not involved

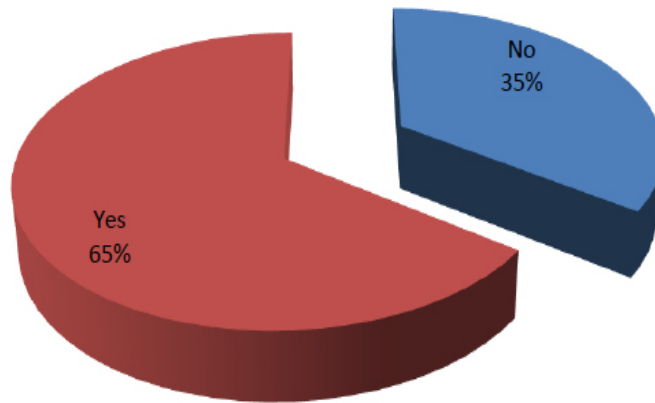


Were women involved in the project identification?



80% of the respondents said women were involved, 20% said they were not involved

Were the youth involved in project identification?



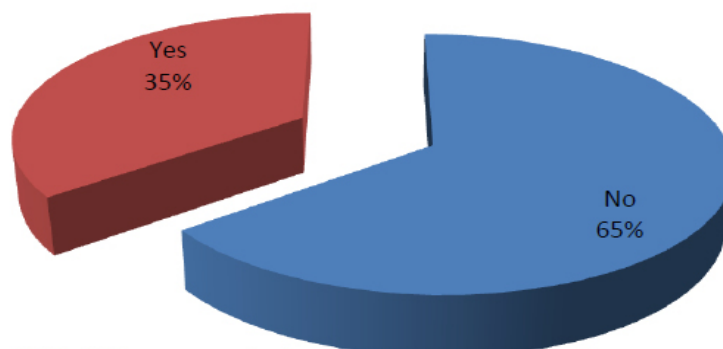
65% of the respondents said the youth were involved, while 35% said they were not involved.

Does the community feel they own the project?



42% of the respondents said the community feels they own the project, while 58% said the community does not.

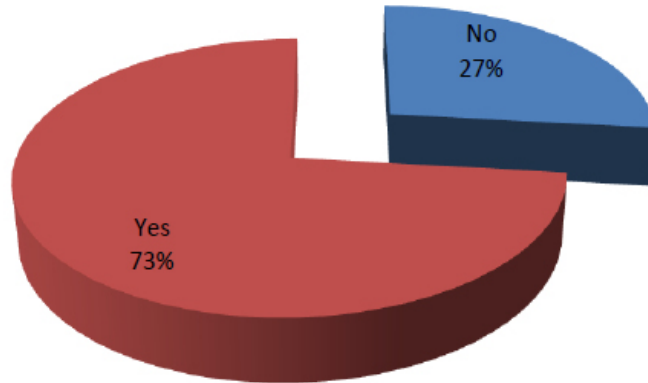
Do you know how the materials are/were supplied/acquired?



35% of the respondents said they know how the materials were supplied/ acquired, while 65% said they do not know.

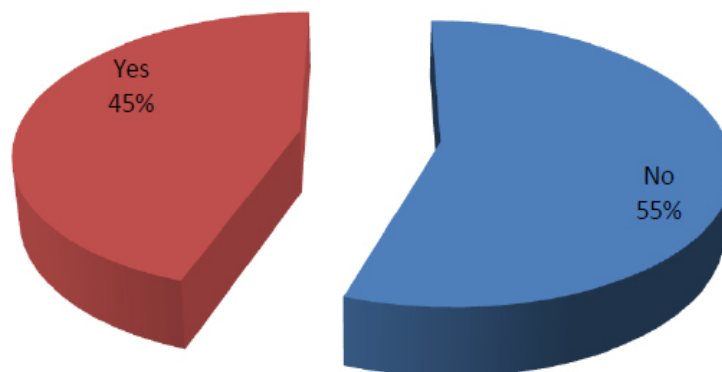
Does the project serve the intended purpose?

73% of the respondents said the project serves the intended purpose, while 27% said the project does not.



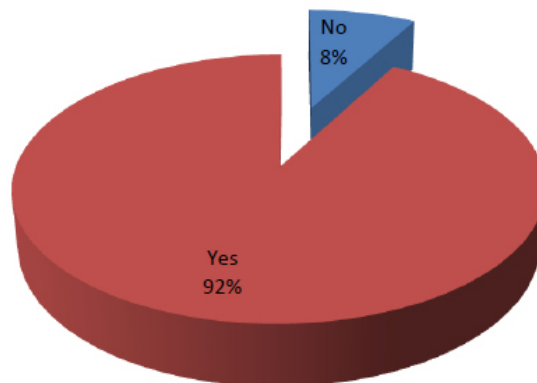
Do you know how the contractor was identified?

45% of the respondents know how the contractor was identified, while 55% said they don't know




Is this project a priority for this community?


92% of the respondents said the project is a priority for this community, while 8% said it's not a priority





Annex 1


Project Classification Summary Tables,
Project Profiles and digital photographs
for all CDF projects visited and assessed in
the Financial Year (FY) 2009 - 10


Project Number	CDF/MLV/046/2009-10				
Constituency	Malava				
Project Name	East Kabras Division				
Project Activity	Purchase of land				
Location/Ward	East Kabras				
Date of Assessment	03/06/2011				
Total Funds Awarded to Date	700,000				
Total Funds Spent to Date	700,000				
Total Unaccounted Funds	0			Category	A
Technical Performance Score	N/A			Project Status	Complete
Comments: 2.1 acres of land was purchased at kshs. 700,000. There is value for money to the taxpayer because the cost of the land is within the market rates.					


Project Number	CDF/MLV/012/2009-10				
Constituency	Malava				
Project Name	Samitsi secondary school				
Project Activity	Clear school bus balance				
Location/Ward	Shirugu				
Date of Assessment	31/05/2011				
Total Funds Awarded to Date	900,000				
Total Funds Spent to Date	900,000				
Total Unaccounted Funds	0			Category	A
Technical Performance Score	N/A			Project Status	Complete and in use
Comments: The kshs. 900,000 awarded by CDF was used to clear the school bus balance. The school also received additional funds of kshs. 5,000,000 from the Parents Teachers Association towards the same project. The bus is benefitting the school and the surrounding community.					


Project Number	CDF/MLV/053/2009-10				
Constituency	Malava				
Project Name	CDF Motor vehicle				
Project Activity	Purchase of land rover defender				
Location/Ward	Township				
Date of Assessment	02/06/2011				
Total Funds Awarded to Date	4,468,950				
Total Funds Spent to Date	4,468,950				
Total Unaccounted Funds	0			Category	A
Technical Performance Score	N/A			Project Status	Complete and in use
Comments: A Land Rover defender was bought and is being used. It has made monitoring and evaluation of CDF projects easier, thus adding value to the community.					


Project Number	CDF/MLV/025/2009-10				
Constituency	Malava				
Project Name	Shivanga Youth Polytechnic				
Project Activity	Purchase of land				
Location/Ward	Shivanga				
Date of Assessment	31/05/2011				
Total Funds Awarded to Date	1,000,000				
Total Funds Spent to Date	1,000,000				
Total Unaccounted Funds	0			Category	A
Technical Performance Score	N/A			Project Status	Complete
Comments: 3.5 acres of land was purchased at kshs. 1,000,000, which is within the estimated cost of the project. When the structures meant to be put up are complete, the community will benefit.					

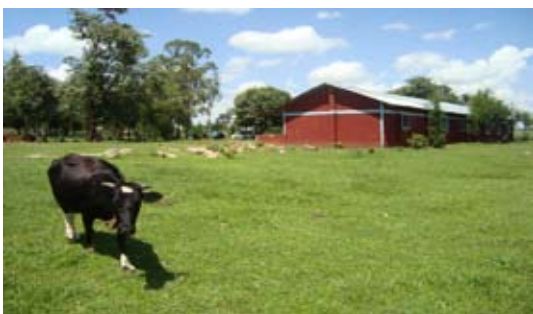
Project Number	CDF/MLV/034/2009-10				
Constituency	Malava				
Project Name	Namanja Secondary School				
Project Activity	Purchase of land				
Location/Ward	Chegulo				
Date of Assessment	01/06/2011				
Total Funds Awarded to Date	860,000				
Total Funds Spent to Date	860,000				
Total Unaccounted Funds	0			Category	A
Technical Performance Score	N/A			Project Status	Complete
Comments: About 2 acres of land was purchased. The community was involved in identification and implementation. There is value for money to the taxpayers' because the cost of the land is within the market rates.					


Project Number	CDF/MLV/040/2009-10				
Constituency	Malava				
Project Name	Kuvasali Secondary School				
Project Activity	Purchase of land and construction of 1 classroom				
Location/Ward	Chesero				
Date of Assessment	31/05/2011				
Total Funds Awarded to Date	1,000,000				
Total Funds Spent to Date	1,000,000				
Total Unaccounted Funds	0			Category	A
Technical Performance Score	85%			Project Status	Complete and in use
Comments: Good workmanship is displayed on finishes and paintwork. Resin coat roofing sheets were used. Kshs. 440,000 was used to buy 2 acres of land and fence it. The remaining kshs. 60,000 was used to construct 2 door pit latrines. Kshs. 500,000 was used for construction of one classroom. This is a well implemented project that is benefitting the community.					


Project Number	CDF/MLV/045/2009-10				
Constituency	Malava				
Project Name	West Kabras Division				
Project Activity	Purchase of land				
Location/Ward	Burundu				
Date of Assessment	2/06/2011				
Total Funds Awarded to Date	700,000				
Total Funds Spent to Date	465,000				
Total Unaccounted Funds	235,000			Category	A
Technical Performance Score	N/A			Project Status	Complete
Comments: 1.83 acres of land was bought at a price of ksh 465,000. It will be used for the construction of West Kabras Division headquarter. This is a good investment for the community. The PMC was evasive when we inquired about the balance of ksh 235,000. CDF agreed with us that the PMC have not accounted for the money.					


Project Number	CDF/MLV/048/2009-10				
Constituency	Malava				
Project Name	Shivanga Division Headquarter				
Project Activity	Purchase of land				
Location/Ward	Shivanga				
Date of Assessment	31/05/2011				
Total Funds Awarded to Date	700,000				
Total Funds Spent to Date	700,000				
Total Unaccounted Funds	0			Category	A
Technical Performance Score	N/A			Project Status	Complete
Comments: 3 acres of land were bought for the purpose of constructing the Shivanga Division headquarter. The community was involved. There is value for money to the taxpayer as the money spent is within the project estimates.					


Project Number	CDF/ MLV/039/2009-10		
Constituency	Malava		
Project Name	Bulupi Secondary School		
Project Activity	Purchase of land and construction of 5 door pit latrine		
Location/Ward	Lukume		
Date of Assessment	2/06/2011		
Total Funds Awarded to Date	1,000,000		
Total Funds Spent to Date	1,000,000		
Total Unaccounted Funds	0		
Technical Performance Score	N/A	Project Status	Complete
Comments: 3.6 acres of land was purchased at kshs. 771,000 and fencing was done at kshs. 75,000. The balance was used for construction of a 5 door pit latrine. There is value for money to the taxpayer.			


Project Number	CDF/MLV/010/2009-10		
Constituency	Malava		
Project Name	Namushiya Mixed Secondary School		
Project Activity	Purchase of land		
Location/Ward	Chegulo		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	1,200,000		
Total Funds Spent to Date	1,000,000		
Total Funds Reallocated	200,000		
Technical Performance Score	N/A	Project Status	Complete
Comments: The school received kshs. 1,000,000, with which they bought 3.25 acres of land. The land will add value to the community once the structures are put up and put to use. Kshs. 200,000 was reallocated to Matsakha Secondary School.			


Project Number	CDF/MLV/005/2009-10		
Constituency	Malava		
Project Name	Bwanga primary School		
Project Activity	Construction of 2 classrooms		
Location/Ward	Shivanga		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	950,000		
Total Funds Spent to Date	671,710		
Total Unaccounted Funds	278,290		
Technical Performance Score	75%	Project Status	Complete and in use
Comments: Good quality materials like steel casement glazed windows and steel doors were used. The school received only kshs. 600,000 out of the kshs. 950,000 awarded. CDF bought iron sheets worth kshs. 71,710 in addition to the kshs. 600,000.			


Project Number	CDF/MLV/022/2009-10		
Constituency	Malava		
Project Name	Matete secondary school		
Project Activity	Purchase of land		
Location/Ward	Silungai		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	830,000		
Total Funds Spent to Date	580,000		
Total Reallocated Funds	250,000		
Technical Performance Score	N/A	Project Status	Complete
Comments: The school received kshs. 580,000 of the kshs. 830,000 awarded. They bought 2 acres of land with cost within estimates. Ksh 250,000 was reallocated to Lukova K primary school, Munanga primary school and Mudoto primary school.			


Project Number	CDF/MLV/011/2009-10		
Constituency	Malava		
Project Name	Mavusi Secondary School		
Project Activity	Construction of twin laboratory		
Location/Ward	Shirugu		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	1,930,000		
Total Funds Spent to Date	1,930,000		
Total Unaccounted Funds	0		Category
Technical Performance Score	45%	Project Status	Incomplete and not in use
Comments: The roofing timber and sand for plaster are of poor quality. Poor plaster work and mixing of materials are evidence of poor workmanship. Completion of the laboratory is long overdue. There is no commensurate value for money to the taxpayers'.			


Project Number	CDF/MLV/007/2009-10		
Constituency	Malava		
Project Name	Lwanda K primary		
Project Activity	Construction of 3 classrooms		
Location/Ward	Kimang'eti		
Date of Assessment	31/05/2011		
Total Funds Awarded to Date	1,050,000		
Total Funds Spent to Date	1,050,000		
Total Unaccounted Funds	0		Category
Technical Performance Score	45%	Project Status	Ongoing
Comments: Poor quality rough cast and paint were used and the quality of workmanship on finishes and paintwork is not good. The quality was compromised due to limited funds. The school borrowed kshs. 170,000 from the contractor and kshs. 25,000 from the Free Primary Education fund to do the veranda and painting. The painting is not complete.			


Project Number	CDF/MLV/015/2009-10		
Constituency	Malava		
Project Name	Shamoni secondary school		
Project Activity	Construction of laboratory		
Location/Ward	South Kabras		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	1,155,000		
Total Funds Spent to Date	1,155,000		
Total Unaccounted Funds	0		Category
Technical Performance Score	45%	Project Status	Complete and in use
Comments: The school spent kshs. 1,155,000, which is above the estimated cost of kshs. 800,000. Although the project is complete and good workmanship is displayed on finishes and paintwork, over expenditure has been cited. The school also received kshs. 49,500 from the Parents Teachers Association.			


Project Number	CDF/MLV/008/2009-10		
Constituency	Malava		
Project Name	Tande secondary school		
Project Activity	Construction of a 3 storey dormitory		
Location/Ward	Matioli		
Date of Assessment	02/06/2011		
Total Funds Awarded to Date	8,872,986		
Total Funds Spent to Date	8,872,986		
Total Unaccounted Funds	0		Category
Technical Performance Score	45%	Project Status	Incomplete and not in use
Comments: The kshs. 8,872,986 spent on the project is above the estimated cost of kshs. 6,480,000. There is over expenditure and yet the project is not complete despite having began 6 years ago. Taxpayers money has been badly used.			


Project Number	CDF/MLV/027/2009-10		
Constituency	Malava		
Project Name	CDF Office		
Project Activity	CDF Office construction		
Location/Ward	Township		
Date of Assessment	02/06/2011		
Total Funds Awarded to Date	17,665,345		
Total Funds Spent to Date	17,665,345		
Total Unaccounted Funds	0		Category B
Technical Performance Score	47%		Project Status Ongoing and not in use
Comments: The kshs. 17,665,345 spent on the project is much higher than the estimated cost of kshs. 6,750,000. Good quality materials like natural dressed stone and galsheet roof have been used and good workmanship is displayed on the finishes. However, there is acute over expenditure, making this a badly implemented project.			


Project Number	CDF/MLV/001/2009-10		
Constituency	Malava		
Project Name	Malava sub district hospital		
Project Activity	Construction of hospital theatre		
Location/Ward	Centi		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	17,500,000		
Total Funds Spent to Date	17,500,000		
Total Unaccounted Funds	0		Category B
Technical Performance Score	45%		Project Status Ongoing and not in use
Comments: According to the engineer, the estimated project cost is kshs. 6,930,000. Although good quality materials have been used and good workmanship is shown on finishes, there is wastage of taxpayers' money due to over expenditure.			


Project Number	CDF/MLV/024/2009-10		
Constituency	Malava		
Project Name	Kimang'eti Youth Polytechnic		
Project Activity	Construction of workshop		
Location/Ward	Kimangeti		
Date of Assessment	31/05/2011		
Total Funds Awarded to Date	1,200,000		
Total Funds Spent to Date	1,200,000		
Total Unaccounted Funds	0		Category B
Technical Performance Score	48%		Project Status Ongoing and not in use
Comments: The workmanship on the roofing and rendering were fairly done, although the quality of roofing sheets is inferior and corrugations are poorly aligned. Plaster work is incomplete and paintwork is yet to be done.			


Project Number	CDF/MLV/002/2009-10		
Constituency	Malava		
Project Name	Mayuge dispensary		
Project Activity	Construction of out patient unit		
Location/Ward	Lukume		
Date of Assessment	07/06/2011		
Total Funds Awarded to Date	2,100,000		
Total Funds Spent to Date	1,500,000		
Amount received after assessment	600,000		Category B
Technical Performance Score	45%		Project Status Ongoing and in use
Comments: The amount spent is higher than estimated 1,008,000. Good workmanship is displayed on plaster work and fittings. Paintwork and fixing of fascia board, ceiling and window panes are yet to be done.			


Project Number	CDF/MLV/035/2009-10				
Constituency	Malava				
Project Name	Malava Boys High School				
Project Activity	Purchase school bus				
Location/Ward	Shibikwa				
Date of Assessment	30/05/2011				
Total Funds Awarded to Date	2,000,000				
Total Funds Spent to Date	2,000,000				
Total Unaccounted Funds	0			Category	C
Technical Performance Score	N/A			Project Status	Ongoing and in use
Comments: The school received kshs. 2,000,000 from CDF and kshs. 5,000,000 from the Parents Teachers Association towards the same project. The school is yet to pay the balance of ksh 3,700,000.					


Project Number	CDF/MLV/026/2009-10		
Constituency	Malava		
Project Name	Fuvale bridge		
Project Activity	Construction of bridge		
Location/Ward	Chesero		
Date of Assessment	13/06/2011		
Total Funds Awarded to Date	4,500,000		
Total Funds Spent to Date	1,500,000		
Total Funds Given after Assessment	2,000,000		
Total Funds Reallocated	1,000,000		
Technical Performance Score	75%	Project Status	Ongoing and not in use
Comments: There is fairly good workmanship displayed and good quality materials have been used. The amount spent is commensurate with the work done so far. Once complete, the bridge will add value to the community. Kshs. 1,000,000 was reallocated to Mugai bridge while ksh 2,000,000 was given after our assessment.			


Project Number	CDF/MLV/018/2009-10				
Constituency	Malava				
Project Name	Silungai Secondary School				
Project Activity	Construction of twin laboratory				
Location/Ward	Shivanga				
Date of Assessment	31/05/2011				
Total Funds Awarded to Date	2,675,000				
Total Funds Spent to Date	1,675,000				
Total Funds Given after Assessment	1,000,000			Category	C
Technical Performance Score	70%			Project Status	Ongoing and in use
Comments: Resin coat roofing sheets and well burnt bricks were used. Laboratory tables and gas/water fittings have been installed. The community was well involved both at identification and implementation levels.					


Project Number	CDF/MLV/017/2009-10				
Constituency	Malava				
Project Name	Shivanga secondary school				
Project Activity	Construction of twin laboratory				
Location/Ward	Shivanga				
Date of Assessment	31/05/2011				
Total Funds Awarded to Date	2,630,000				
Total Funds Spent to Date	2,630,000				
Total Unaccounted Funds	0			Category	C
Technical Performance Score	85%			Project Status	Ongoing and not in use
Comments: Good quality roofing sheets and door and window fittings were used. Glazing, painting and fascia board are yet to be done. So far, the project has been well implemented because the amount spent is commensurate with the work done.					


Project Number	CDF/MLV/033/2009-10			
Constituency	Malava			
Project Name	Chegulo secondary school			
Project Activity	Construction of dining hall			
Location/Ward	Chegulo			
Date of Assessment	30/05/2011			
Total Funds Awarded to Date	1,100,000			
Total Funds Spent to Date	1,100,000			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	83%		Project Status	Ongoing and not in use
Comments: The project was started by Parents teachers association (PTA) and CDF later took over. It represents value for money to the community. Good workmanship is displayed on finishes. Good quality roofing sheets and fittings were used. Flooring and fixing of window panes are yet to be done.				


Project Number	CDF/MLV/023/2009-10			
Constituency	Malava			
Project Name	Ikoli secondary school			
Project Activity	Construction of twin laboratory			
Location/Ward	Kimang'eti			
Date of Assessment	31/05/2011			
Total Funds Awarded to Date	2,580,000			
Total Funds Spent to Date	2,580,000			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	83%		Project Status	Ongoing and in use
Comments: The project was well implemented and so far value for money is represented. Good workmanship is demonstrated and good quality roofing sheets and fittings were used. The verandah, painting and plastering have not been done.				


Project Number	CDF/MLV/020/2009-10			
Constituency	Malava			
Project Name	Tombo Secondary School			
Project Activity	Construction of twin laboratory			
Location/Ward	Sirungai			
Date of Assessment	30/05/2011			
Total Funds Awarded to Date	1,380,000			
Total Funds Spent to Date	1,380,000			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	80%		Project Status	Ongoing and not in use
Comments: Though ongoing, there is good workmanship on walling and roofing. Good quality bricks and resin coat roofing sheets have been used. The community stands to benefit from this project once complete.				


Project Number	CDF/MLV/013/2009-10			
Constituency	Malava			
Project Name	Malava boys high school			
Project Activity	Construction of food store			
Location/Ward	Shibikwa			
Date of Assessment	30/05/2011			
Total Funds Awarded to Date	2,765,401			
Total Funds Spent to Date	2,765,401			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	80%		Project Status	Ongoing and not in use
Comments: Well burnt clay bricks were used and proper mixing of mortar done. The wall has been built with piers and the ring beam is well done.				


Project Number	CDF/MLV/030/2009-10			
Constituency	Malava			
Project Name	Vashele Primary School			
Project Activity	Walling and roofing of 4 classrooms			
Location/Ward	Central Kabras			
Date of Assessment	30/05/2011			
Total Funds Awarded to Date	829,000			
Total Funds Spent to Date	829,000			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	60%		Project Status	Ongoing and not in use
Comments: 2 classrooms have been walled and roofed while the other 2 are still at foundation level. Good quality roofing sheets were used and the timber was treated. The school received only kshs. 400,000 out of kshs. 800,000 awarded and they have so far spent kshs. 300,000.				


Project Number	CDF/MLV/009/2009-10			
Constituency	Malava			
Project Name	Matsakha Secondary School			
Project Activity	Construction of twin laboratory, gas installation and piping			
Location/Ward	Chegulo			
Date of Assessment	30/05/2011			
Total Funds Awarded to Date	1,150,000			
Total Funds Spent to Date	1,150,000			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	73%		Project Status	Ongoing and in use
Comments: Fairly good workmanship is displayed and good quality materials have been used. Paintwork and drainage are incomplete. So far the project represents value for taxpayers' money.				


Project Number	CDF/MLV/019/2009-10			
Constituency	Malava			
Project Name	Namagara Secondary School			
Project Activity	Construction of single laboratory			
Location/Ward	Shivanga			
Date of Assessment	31/05/2011			
Total Funds Awarded to Date	1,310,000			
Total Funds Spent to Date	1,310,000			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	65%		Project Status	Ongoing and in use
Comments: There is fairly good workmanship on roofing and walling. The quality of materials used is fairly good. Finishes and paintwork are yet to be done. The project should be completed so as to give maximum benefit to the taxpayers.				


Project Number	CDF/MLV/036/2009-10			
Constituency	Malava			
Project Name	Shirugu Secondary School			
Project Activity	Completion of 4 classrooms			
Location/Ward	Shirugu			
Date of Assessment	31/05/2011			
Total Funds Awarded to Date	700,000			
Total Funds Spent to Date	700,000			
Total Unaccounted Funds	0		Category	C
Technical Performance Score	75%		Project Status	Ongoing and in use
Comments: There is value for money to the community. Generally, good workmanship is displayed on finishes except for poor fixing of window panes. Good quality roofing sheets have been used. The fascia board is not fixed.				


Project Number	CDF/MLV/021/2009-10		
Constituency	Malava		
Project Name	Lwandeti Secondary School		
Project Activity	Construction of twin laboratory		
Location/Ward	Shivanga		
Date of Assessment	31/05/2011		
Total Funds Awarded to Date	800,000		
Total Funds Spent to Date	800,000		
Total Unaccounted Funds	0		
Technical Performance Score	80%	Project Status	Ongoing and not in use
Comments: There is fairly good workmanship on the project. Good quality bricks have been used. The amount spent so far is commensurate with the work done.			


Project Number	CFD/MLV/031/ 2009-10		
Constituency	Malava		
Project Name	Mahira Primary School		
Project Activity	Construction of 2 classrooms		
Location/Ward	Mahira		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	1,000,000		
Total Funds Spent to Date	500,000		
Total Given After Assessment	500,000		
Technical Performance Score	83%	Project Status	Ongoing and not in use
Comments: Value for money is represented because fairly good quality materials were used on walling and the roof. The structure looks well built, showing good workmanship. Finishes, fittings and paintwork had not been done at the time of assessment.			


Project Number	CDF/MLV/041/2009-10		
Constituency	Malava		
Project Name	Chimoroni Secondary School		
Project Activity	Construction of laboratory		
Location/Ward	Chimuche		
Date of Assessment	03/06/2011		
Total Funds Awarded to Date	1,200,000		
Total Funds Spent to Date	1,200,000		
Total Unaccounted Funds	0		
Technical Performance Score	85%	Project Status	Ongoing and in use
Comments: Good workmanship is shown and fairly good quality roofing and structural materials have been used. Plumbing, gas fittings and ceiling board are yet to be done. The community is already benefitting from the project. It will be of greater value when completed.			


Project Number	CDF/MLV/042/2009-10		
Constituency	Malava		
Project Name	Shamberere youth polytechnic		
Project Activity	Purchase of land		
Location/Ward	Mahira		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	3,300,000		
Total Funds Spent to Date	961,000		
Total Funds to be reallocated	2,339,000		
Technical Performance Score	N/A	Project Status	Ongoing
Comments: In 2009, Shamberere youth polytechnic was upgraded to Shamberere technical training institute. 2 acres of land was bought at a cost of kshs. 400,000 and kshs. 561,000 was used for relocating the council dispensary. CDF has requested for reallocation of the balance of kshs. 2,339,000 and are awaiting approval from the CDF board.			


Project Number	CDF/MLV/043/2009-10		
Constituency	Malava		
Project Name	Silungai bridge		
Project Activity	Construction of bridge		
Location/Ward	Silungai		
Date of Assessment	06/06/2011		
Total Funds Awarded to Date	5,885,860		
Total Funds Spent to Date	5,885,860		
Total Unaccounted Funds	0		Category
Technical Performance Score	73%	Project Status	Ongoing and in use
Comments: There is fairly good workmanship on exposed works, with embankment walls. The side guard rails have not been fixed.			


Project Number	CDF/MLV/016/2009-10		
Constituency	Malava		
Project Name	Kakunga Girls Secondary School		
Project Activity	Construction of twin laboratory		
Location/Ward	Mahira		
Date of Assessment	31/05/2011		
Total Funds Awarded to Date	2,850,000		
Total Funds Spent to Date	1,850,000		
Total Funds Given after Assessment	1,000,000		Category
Technical Performance Score	55%	Project Status	Ongoing and in use
Comments: Fairly good workmanship is displayed. Well burnt clay bricks and resin coat roofing sheets were used. Kshs. 1,000,000 was received after NTA assessed the project.			


Project Number	CDF/MLV/032/2009-10		
Constituency	Malava		
Project Name	Kusavali Primary School		
Project Activity	Completion of 2 classrooms		
Location/Ward	Chesero		
Date of Assessment	31/05/2011		
Total Funds Awarded to Date	200,000		
Total Funds Spent to Date	200,000		
Total Unaccounted Funds	0		Category
Technical Performance Score	80%	Project Status	Ongoing
Comments: There is good workmanship shown on external wall finishing and the size of windows is good. Good quality roofing sheets and finishes have been used. At the time of assessment, a few window panes had not been fixed.			

Project Number	CDF/MLV/037/2009-10		
Constituency	Malava		
Project Name	Lukala Secondary School		
Project Activity	Purchase of land and construction of 2 classrooms		
Location/Ward	Mugai		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	1,000,000		
Total Funds Spent to Date	1,000,000		
Total Unaccounted Funds	0		Category
Technical Performance Score	80%	Project Status	Ongoing and in use
Comments: The project was well implemented and the cost is within estimates. Good quality materials were used. Parents teachers Association (PTA) contributed kshs. 279,000 bringing the total to kshs. 1,279,000. Kshs. 400,000 bought and fenced 1 acre of land, and put up 7 door pit latrines. Kshs. 600,000 was used for construction of 2 classrooms. Painting is yet to be done. Taxpayers' money has been put to good use so far.			

Project Number	CDF/MLV/038/2009-10				
Constituency	Malava				
Project Name	Shamberere secondary school				
Project Activity	Construction of dormitory				
Location/Ward	Mahira				
Date of Assessment	30/05/2011				
Total Funds Awarded to Date	2,400,000				
Total Funds Spent to Date	2,400,000				
Total Unaccounted Funds	0			Category	C
Technical Performance Score	78%			Project Status	Ongoing and in use
Comments: Good workmanship is displayed on finishes. Good quality resin coat roofing sheets and finishes have been used. The fascia board is yet to be fitted. There is value for money to the taxpayers’.					

Project Number	CDF/MLV/029/2009-10				
Constituency	Malava				
Project Name	Mukhonje special unit				
Project Activity	Construction of dining hall				
Location/Ward	Matioli				
Date of Assessment	25/11/2011				
Total Funds Awarded to Date	1,000,000				
Total Funds Spent to Date	1,000,000				
Total Unaccounted Funds	0			Category	C
Technical Performance Score	80%			Project Status	Ongoing and in use
Comments: Good quality roofing sheets and bricks were used. The workmanship used is commendable. The project is done up to roof covering less fittings and finishes. The amount spent so far is within estimates and once complete, value for money will be realised.					

Project Number	MLV/CDF/003/2009-10				
Constituency	Malava				
Project Name	Kimang’eti health centre				
Project Activity	Construction of Maternity wing				
Location/Ward	Kimang’eti				
Date of Assessment	02/06/2011				
Total Funds Awarded to Date	1,400,000				
Total Funds Spent to Date	100,000				
Total Funds Given after Assessment	1,300,000			Category	C
Technical Performance Score	50%			Project Status	Ongoing and in use
Comments: The project was at the floor slab level at the time of the visit. Kshs. 300,000 was deferred whereas kshs. 600,000 was given to the project after NTA assessment. The project also received kshs. 350,000 from users’ fee collected from patients when they visit the clinic for treatment. The CDF office informed NTA that the balance of kshs. 400,000 would be given after proven work progress.					

Project Number	CDF/MLV/004/2009-10		
Constituency	Malava		
Project Name	Sharambatsa Primary School		
Project Activity	Purchase of land		
Location/Ward	Chegulo		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	736,089		
Total Funds Spent to Date	236,089		
Total Reallocated & Withheld	500,000	Category	D
Technical Performance Score	N/A	Project Status	Incomplete
<p>Comments: Kshs. 236,089 was received by the school. They bought 1 acre of land although there is a dispute over it. The person who was to be relocated has refused to move because the land is near a water body. Efforts to settle the issue have been fruitless, therefore the school has not benefitted from the land. Ksh 200,000 was reallocated to St. Martin primary school while kshs. 300,000 was withheld by CDF due to the dispute.</p>			

Project Number	CDF/MLV/028/2009-10		
Constituency	Malava		
Project Name	Sports Complex		
Project Activity	Construction and fencing of sports complex- Mahira		
Location/Ward	Mahira		
Date of Assessment	02/06/2011		
Total Funds Awarded to Date	1,800,000		
Total Funds Spent to Date	0		
Total Funds Reallocated	1,800,000	Category	F
Technical Performance Score	N/A	Project Status	Reallocated
Comments: The money awarded was reallocated to other projects.			

Project Number	CDF/MLV/051/2009-10		
Constituency	Malava		
Project Name	Shing'oto Environmental tree nurseries		
Project Activity	Establishment of tree nurseries		
Location/Ward	Shianda		
Date of Assessment	02/06/2011		
Total Funds Awarded to Date	100,000		
Total Funds Spent to Date	0		
Total Funds Deferred	100,000	Category	G
Technical Performance Score	N/A	Project Status	Delayed implementation.
Comments: The money was deferred.			

Project Number	CDF/MLV/047/2009-10		
Constituency	Malava		
Project Name	South Kabras Division		
Project Activity	Purchase of land		
Location/Ward	Shianda		
Date of Assessment	2/06/2011		
Total Funds Awarded to Date	700,000		
Total Funds Spent to Date	0		
Total Funds Deferred	700,000	Category	G
Technical Performance Score	N/A	Project Status	Delayed implementation.
Comments: The ksh 700,000 awarded was deferrd.			

Project Number	MLV/CDF/014/2009-10		
Constituency	Malava		
Project Name	Malava girls high school		
Project Activity	Construction of library		
Location/Ward	Mugai		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	1,300,000		
Total Funds Deferred	292,213		
Total Funds Given after Assessment	1,000,000	Category	G
Technical Performance Score	N/A	Project Status	Delayed implementation.
Comments: At the time of assessment, the project had not taken off. Ksh 292,213 was deferred and ksh 1,000,000 was given after we visited the school.			

Project Number	CDF/MLV/052/2009-10		
Constituency	Malava		
Project Name	Kamuchisu tree nurseries		
Project Activity	Establishment tree nurseries		
Location/Ward	Lukume		
Date of Assessment	07/06/2011		
Total Funds Awarded to Date	100,000		
Total Funds Spent to Date	0		
Total Funds Deferred	100,000	Category	G
Technical Performance Score	N/A	Project Status	Delayed implementation.
Comments: The amount allocated to the project was deferred.			

Project Number	CDF/MLV/049/2009-10		
Constituency	Malava		
Project Name	Shirugu Division		
Project Activity	Land purchase		
Location/Ward	Shirugu		
Date of Assessment	01/06/2011		
Total Funds Awarded to Date	700,000		
Total Funds Spent to Date	0		
Total Funds Deferred	700,000	Category	G
Technical Performance Score	N/A	Project Status	Delayed implementation.
Comments: The money was deferred.			

Project Number	CDF/MLV/044/2009-10		
Constituency	Malava		
Project Name	Central Kabras Division		
Project Activity	Purchase of land		
Location/ Ward	Shirugu		
Date of Assessment	02/06/2011		
Total Funds Awarded to date	700,000		
Total Funds Spent to date	0		
Total Funds Deferred	700,000	Category	G
Technical Performance score	N/A	Project Status	Delayed implementation.
Comments: The kshs. 700,000 awarded for the purchase of land was deferred.			

Project Number	CDF/MLV/006/2009-10		
Constituency	Malava		
Project Name	Namanja Primary School		
Project Activity	Construction of toilets		
Location/Ward	Chegulo		
Date of Assessment	02/06/2011		
Total Funds Awarded to Date	700,000		
Total Funds Given after Assessment	300,000		
Total Deferred Funds	400,000	Category	G
Technical Performance Score	N/A	Project Status	Delayed implementation.
Comments: Ksh 400,000 was deferred. The balance of ksh 300,000 was given to the school after NTA assessment.			

Project Number	CDF/MLV/050/2009-10		
Constituency	Malava		
Project Name	Vunama Environmental Tree Nurseries		
Project Activity	Establishment of tree nurseries		
Location/Ward	Chegulo		
Date of Assessment	30/05/2011		
Total Funds Awarded to Date	250,000		
Total Funds Unaccounted for	150,000		
Total Funds Deferred	100,000	Category	G
Technical Performance Score	N/A	Project Status	Delayed implementation
Comments: Kshs. 150,000 was given to the nurseries in financial year 06/07 but it's not clear how it was used. Ksh 100,000 awarded in 09/10 was deferred. Refer to annex			



Annex 2

CDF Project Rapid Assessment Form

1. General Project Information

1.1 Constituency Name	1.2 Location/Ward	
1.3 Project Name	1.4 Project Number	
1.5 Project Activity	1.6 Rural/Urban	
1.7 MPs Name (2002 - 07)	1.8 MPs Name (2007 - 2012)	
1.9 Date of Project Visit	1.10 Date project began	
1.11 Date project ended (If complete)	1.12 Approximate distance of project from main road	----(in Kms)

2. Project Status

	Tick one ()	Remarks / Comments
Complete and in use		
Complete and not in use		
Incomplete and in use		
Incomplete and not in use		
Ongoing and in use		
Ongoing and not in use		
Does not exist		

3. Financial Information

FY \ AMOUNT	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11	Total
3.1. Amount awarded as per CDFC/Local Authority Records.									
3.2. Actual amount received (Project site)									
3.3. Actual expenditure as at the assessment date									

3.4 Total Other Funds Spent to Date (2009/10) KShs. (LATE, NGOs, CBOs, FBOs, Private Sector, etc.) Specify Actual Source	
--------------------------------------------------------------------------------------------------------------------------	--

3.5 Total Funds Spent to Date (Kshs.)	
---------------------------------------	--

4. Project defects

Are any of the following defects present? *(If the project is of construction by nature)*

	YES	NO
4.1 Cracking around doors or windows?		
4.2 Cracking through foundation (If foundation is exposed)?		
4.3 Cracking on top of foundation/floor?		
4.4 Any Other		

5. Project Score (*Attach 2-3 Pages to accommodate more respondents in this section*)

Scoring Area		Explain your answer/ Comments to Justify the Score	Each Out of 10
5.1 Community participation in project identification. 5.1.1 How was the project identified?	1.YES 2.NO		
5.1.2 Were women involved in project identification?	1.YES 2.NO		
5.1.3 Were the disabled involved in project identification?	1.YES 2.NO		
5.1.4 Were the youth involved in project identification?	1.YES 2.NO		
5.2 Community participation in project implementation 5.2.1 How was the community involved in project implementation, specify...	1.YES 2.NO		
5.2.2 Was/Is the project implemented in time?	1.YES 2.NO		
5.2.3 Was the project implemented within the budget?	1.YES 2.NO		
5.3 Community project ownership 5.3.1 Does the community feel they own the project? 5.3.2 Is the project well used?	1.YES 2.NO		
5.4 Project satisfaction 5.4.1 Does the project serve the intended purpose?	1.YES 2.NO		
5.5 Visual assessment of overall quality of construction and finish (by users not RA) 5.5.1 What is your assessment of the workmanship?	1.Poor 2.Fair 3.Good		
5.5.2 Are the materials used of good quality?	1.YES 2.NO		
5.5.3. What is your assessment of the fittings?	1.Poor 2.Fair 3.Good		
5.6 Procurement Process 5.6.1 Do you know how the contractor was identified?	1.YES 2.NO		
5.6.2 Do you know how the materials are/were supplied /acquired?	1.YES 2.NO		
5.5 Total Project Rapid Score (out of 130 marks)			

Note: A mark of 10 is excellent, while a mark of 1 is very bad.

6. Citizens Priorities

6.1 Is this project a priority for this community?	YES	NO
6.2 If NO what would you list as the priorities (List three in order of priority)	1. 2. 3.	

7.0 Respondent Details

{*Make sure you include details of Key respondents interviewed in the field in the table below*}

Name and Title of Respondent	Tel No:	Gender	Age

8.0 General Comments

Kindly provide a description of the project in terms of defects/observations that may be useful in assessing the project if any.

9.0 Draw/Attach the floor plan with measurements to this cover sheet (*One per project*)

I certify that I inspected the project described above and that the information contained here is accurate to the best of my knowledge.

Research Assistants Name: _____

Date of visit: _____ Time of Visit _____

RAs Telephone Number; _____ Signed: _____

Annex 3

CDF Project Users Questionnaire

Quest. No.:

Name of RO

Instructions for ROs

- Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.
- Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.
- If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.
- ROs must interview a mix of women and men at all project locations.
- The minimum requirement is 4 user interviews/project.
- In questions with written answers be very clear and concise.

1. Name of District		2. Constituency Name	
3. Name of Project		4. Location Name	
5. Gender of person interviewed (circle one answer number)		1. Female	2. Male
6. Age of person interviewed		_____ years	
7. Occupation (circle one answer number)	1. Farmer 2. Business Owner 3. Labourer /Housekeeper	4. Private Sector Employee 5. Government employee 6. Other (explain) _____	
8. RO -- Why have you selected this person? (list relationship to project)	1. Resident lives near project 2. Resident from community uses the project 3. Other (explain) _____		
9. Do you know who funded the project?		1. Yes	2. No
10. If yes, can you say who?	1. CDF 2. LATF 3. MP	4. Community 5. Donors/NGOs 6. Government	7. Councillor 8. Private company 9. Do not know 10. Other (explain) _____
11. Is the project complete and in use, or incomplete and in use?	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is "missing", does not exist		
12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)			
13. Did you or people you know in the community participate in project selection?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
14. If yes, please explain how you know this?	1. I attended the meeting 2. I know people who attended and they told me 3. Other (explain) _____		
15. If yes, do you know approximately how many people attended the meeting to select the project?	1. _____ people (write the number) 2. Do not know		
16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community?	1. Yes 2. No 3. Do not know		

17. If no to Q10, do you know who selected the project?	1. MP 2. Councillor	3. Chief/Govt. official 4. Do not know	5. Other _____
18. Did you or people you know in the community participate in project implementation?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
19. If yes, how?	1. They contributed labour/security/supervision/goods/materials/land etc. 2. They gave money 3. Other (explain) _____		
20. Was there a Project Management Committee formed for this project?	1. Yes	2. No	3. Do not know
21. If yes, who selected this Committee?	1. MP selected 2. Community selected 3. MP and community	4. Councillor selected 5. Govt. selected	6. Do not know 7. Other (explain) _____
22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?	1. Very satisfied 2. Satisfied	3. Dissatisfied 4. Very dissatisfied	
23. If Dissatisfied or Very dissatisfied, explain why?			
24. Was this project transparently managed?	1. Yes 2. No	3. Do not know	
25. If no, explain why not?			
26. How would you rate the project in terms of impact on beneficiaries?	1. High impact – many people in community benefited 2. Medium impact – some people in community benefited 3. Low impact – none/few people in community benefited		
27. What are the three most important future projects for this community?	1. 2. 3.		
28. Can you suggest ways to improve implementation of CDF projects?	1. 2. 3.		
29. RO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question)	1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is “missing”, does not exist		

Name of interviewer	Signature of interviewer	Date and time of interview

Annex 4

Technical Project Assessment Form

Project Score (Out of 100)	%	Project No.	
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Project Type (Source of funds)	Project Activity
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Project Name	Constituency Name
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County Name	Location / Ward Name
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Area	Out of 10	Justify the score you gave with explanation below (write clearly and neatly)
(1) Quality of materials used		
(2) Quality of workmanship.		
(3) Was/is the project implemented within the budget and time?		
(4) What is the estimated cost of the project against what was spent based on the assessment? - does it represent value for money?		
Total	Marks out of 40	1. Explain the project score (<i>Justify the project score</i>) 2. What is your overall recommendation on the project implementation
	Percentage	

Note: A mark of 10 is excellent, while a mark of 1 is very poor

Name of technical reviewer:	Date:		
Signature of technical reviewer:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone No.</td> <td style="width: 50%;">Time:</td> </tr> </table>	Telephone No.	Time:
Telephone No.	Time:		

Annex 5



November 11, 2010.

Hon. Soita Shitanda,
Member of Parliament for Malava Constituency,
Nairobi.

Dear Hon. Shitanda,

RE: MALAVA CDF CITIZEN REPORT CARD (CRC)

The National Taxpayers Association (NTA) is an independent, non-partisan organization focused on promoting good governance in Kenya through citizen empowerment, enhancing public service delivery and partnership building. Since 2006 NTA has implemented programmes focused on building citizen demand and strengthening government service delivery performance to enhance accountability through monitoring of the quality of public services and management of devolved funds. Under the building citizen demand program, NTA is compiling and disseminating Citizen's Report Cards (CRCs) on the provision of services at the district level and the management of devolved funds in constituencies and local authorities. So far, the NTA has published 82 CDF Citizen Report Cards on the management of CDF in 82 constituencies and 18 LATF in 18 local authorities spread across the country.

In Phase 4 of the NTA's national CDF monitoring programme an additional 35 constituencies were selected and audited, one of which is the constituency you represent. In honor of your esteemed office as the representative of Malava constituency, the NTA herein encloses a draft copy of the Malava Constituency CDF Citizens' Report Card for your review, comments and feedback prior to printing and dissemination through a formal launch. The feedback we require may for example include copies of project funds re-allocation letters, bank statements as evidence of unspent funds and evidence-based corrections in the draft report.

Please call Mr. **Martin Napisa** on **0734500940** at the NTA Secretariat to arrange a meeting to discuss the draft CRC or send written comments to the NTA Secretariat. Kindly note that lack of feedback by **Monday 31st October, 2011** on the draft CRC will be considered as a confirmation of the report and we shall proceed with the printing and dissemination through a formal launch.

We look forward to hearing from you soon.

Yours Faithfully,


Davis Adieno,
National Coordinator
National Taxpayers Association (NTA).



C.C. Mr. Yusuf Mbuno
Ag. Chief Executive Officer
CDF Coordination Board
Harambee Co-operative Plaza, 10th Floor
Nairobi.

The NTA is a national, volunteer-based, independent and non-partisan organization established to improve the delivery of services and the management of devolved funds for the benefit of all Kenyans.

NTA is a citizen initiative currently steered by the following National Governing Council members: Kenya Private Sector Alliance (KEPSA) - Chair, National Informal Sector Coalition (NISCO) - Vice Chair, Institute of Certified Public Accountants of Kenya (ICPAK) - Treasurer, Centre for Governance and Development (CGD) - Secretary, Kenya Female Advisory Organization (KEFEADO) - Deputy Secretary, Supreme Council of Kenya Muslims (SUPKEM) - Member, Kenya Private Sector Network (KPSA Network) - Member, African Woman and Child Feature Service (AWCFS) - Member, United Business Association (UBA) - Member, Catholic Justice & Peace Commission (CJPC), Kenya Alliance of Resident Associations (KARA) and Transparency International Kenya (TI-K) - Member.

National Taxpayers Association, P.O. Box 4037 - 00506, Nairobi, Kenya. Tel: 020-3861813/4. Website: www.nta.or.ke



January 17, 2012.

Hon. Peter Soita Shitanda
MP Malava Constituency
National Assembly
Nairobi.

Dear Hon. Shitanda,

RE: MALAVA CDF CITIZEN REPORT CARD - APPRECIATION

With reference to a meeting held on November, 20th 2011 at the Ministry of Housing offices, Nairobi, attended by yourself and the NTA team, and subsequent meeting with the CDFC on 21st November at the CDF offices, we express our gratitude for the time, patience and remarkable openness you exhibited during the meeting as we went through the draft Citizen's Report Card (CRC) for Malava constituency.

The comments will indeed add value to the final report. The NTA is planning to print, launch and disseminate copies of the report both at the national and the constituency levels.

NTA is committed to objective and evidence-based reporting on CDF performance. Once again we reiterate our appreciation and look forward to solidifying this partnership.

Yours Faithfully,

Davis Adieno
National Coordinator,
National Taxpayers Association (NTA)

C.C. Yusuf Mbano.
Ag. Chief Executive Officer
CDF Coordination Board
Harambee Co-operative Plaza
10th Floor
Nairobi

The Chairman
CDFC Maiava
Malava Constituency

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National Taxpayers Association, P.O. Box 4037 - 00506, Nairobi, Kenya. Tel: 020-3861813/4 Website: www.nta.or.ke

However, he reminded the members of the M.O.U on time for meetings where they should start at 9.00 am and close at 12.00 am. Today's meeting was late due to the delay of bursary documents and impassable roads for some members.

MIN. CDPC: 40 - 05/2010 - PREVIOUS MINUTES :-

1. There have been three meetings and one report :- Full CDPC meeting of 9th March, 2010, Special CDPC meeting of 22nd March 2010, CDPC tour report of Kiambu district, Education Bursary Subcommittee award meeting of 17th May and Executive CDPC Minute of 18th May 2010. Due to time factor, the members were only able to go through the Bursary and executive committee meetings.
2. **DISBURSEMENT OF 2ND HALF FUNDING – KSHS. 26,151,716.**

The members went through the deliberations of the executive committee meeting as shown below and adopted them. The minutes were proposed by Mr. Lumbasi and Seconded by Mrs. Leonida Brown.

The 2nd Half AIE was reduced from the expected Ksh. 30,543,929 by Ksh. 4,392,213 that was over disbursed to us last financial year to Ksh. 26,151,716. As a result, this has compelled us to reduce or put on hold totally, funds to the following projects with a hope of giving them a priority in the work plan for 2010/2011 FY.

PROJECT	AMOUNT ALLOCATED	DEFERRED	BALANCE TO FUND PROJECT
1. <i>Malwa Girls</i> Ikoff Secondary School	1,000,000	292,213	707,787
2. Namanja primary School	700,000	400,000	300,000
3. Tande Secondary School	2,700,000	1,000,000	1,700,000
4. Kimang'eti Health Centre	700,000	300,000	400,000
5. Environment: Kamuchisu, Shing'oto & Vunama Tree Nurseries	300,000	300,000	None
6. Divisional Head Quarters - Land Central, South Kabras & Shirugu locations	2,100,000	2,100,000	None
TOTAL DEFERRED		4,392,213	

The total AIE received for 2009/10 is now KSH. 56,695,645 which has been received in two quarters of Kshs. 15,271,964.50 each and the current half of ksh. 26,151,716.

Annex 7

List of MP's / CDFC's that met or sent comments on the draft CDF CRC

	Name of MP	Constituency	Date of sending 1st Draft	Date of meeting with CDFC	Date of meeting with MP
1.	Hon. Soita Shitanda	Malava	18th October 2011	21st November 2011 25th November 2011	2nd November 2011
2.	Hon. Benson Itwiku	Masinga	9th November 2011	9th September 2011	-
3.	Hon. Jamleck Kamau	Kigumo	15th November 2011	20th November 2011	24th November 2011
4.	Hon. James Maina Kamau	Kandara	15th November 2011	2nd December 2011	-
5.	Hon. Justus Kizito	Shinyalu	15th November 2011	19th January 2012	-
6.	Hon. David Musila	Mwingi South	24th November 2011	13th December 2011	13th December 2011
7.	Hon. Thomas Mwadeghu	Wundanyi	30th November 2011	8th December 2011	-
8.	Hon. Wycliffe Oparanya	Butere	30th November 2011	22nd December 2011	-
9.	Hon. Musalia Mudavadi	Sabatia	30th November 2011	14th February 2012	-
10.	Hon. Noah. Wekesa	Kwanza	30th November 2011	1st December 2011	-
11.	Hon. James Kwanya Rege	Karachuonyo	25th January 2012	18th January 2012	-
12.	Hon. Kasipul-Kabondo	Kasipul Kabondo	16th January 2012	19th January 2012	-
13.	Hon. Martin Ogindo	Rangwe	16th January 2012	20th January 2012	14th February 2012 20th February 2012
14.	Hon. Joshua Orwa Ojode	Ndhiwa	16th January 2012	23rd January 2012	23rd January 2012
15.	Hon. John Mbadi Ngo'ng'o	Gwasi	16th January 2012	24th January 2012	24th January 2012
16.	Hon. Otieno Kajwang'	Mbita	16th January 2012	25th January 2012	-
17.	Hon. Barnabas Mwangi	Kiharu	17th January 2012	-	-
18.	Hon. Kalonzo Musyoka	Mwingi North	26th January 2012	28th November 2011	-
19.	Hon. Danson Mwazo	Voi	26th January 2012	-	-
20.	Hon. Charity Ngilu	Kitui Central	24th January 2012	2nd November 2011	-
21.	Hon. Lucas Chepkitony	Keiyo North	15th February 2012	23rd November 2011	-
22.	Hon. Eugene Wamalwa	Saboti	15th February 2012	22nd November 2011	-
23.	Hon. Boaz Kaino	Marakwet West	15th February 2012	25th November 2011	-
24.	Hon. Peter Kenneth	Gatanga	28th February 2012	-	-
25.	Hon. Philip Kaloki	Kibwezi	28th February 2012	-	-
26.	Hon. Gideon Ndambuki	Kaiti	28th February 2012	-	13th March 2012
27.	Hon. Uhuru Kenyatta	Gatundu South	3rd March 2012	-	-
28.	Hon. John Mututho	Naivasha	5th March 2012	14th March 2012 16th March 2012	16th March 2012 (Telephone Conversation)
29.	Hon. Lee Kinyanjui	Nakuru Town	29th February 2012	2nd February 2012	-
30.	Hon. Katoo Metito	Kajiado South	29th February 2012	3rd February 2012	6th March 2012
31.	Hon. Joseph Nkaisserry	Kajiado Central	29th February 2012	5th January 2012	15th March 2012
32.	Hon. Naomi Shaban	Taveta	25th February 2012	-	19th March 2012
33.	Hon. Linah Jebii Kilimo	Marakwet East	15th February 2012	20th January 2012	-